

Date: May 19, 2017

***Attendance by phone**

- ☒ **MSHN – Leslie Thomas**
- ☒ **MSHN – Amy Keinath**
- ☒ **Bay – Marci Rozek**
- ☒ **CEI – Stacia Chick**
- ☒ **Central – LeeAnn Sloan**
- ☒ **Gratiot – Shad Stroh**
- ☒ **Huron – Anthony Ferzo**
- ☒ **Lifeways – Alison Magda**
- ☒ **Lifeways – Richard Carpenter***
- ☒ **Montcalm – Jim Wise**
- ☒ **Newaygo – Carol Mills**
- ☒ **Saginaw – Delores Ford-Heinrich***
- ☒ **Shiawassee – Kevin Hartley**
- ☒ **The Right Door – Kerry Possehn**
- ☒ **Tuscola – Ann Marie Schneider**

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from April 2017 (on Box)
- Policy and Procedure Review
- Direct Care Workers
- Second Quarter Trending
- UNC Report Review
- Cash Flow and Smoothing
- Rate Setting Update
- Meeting Location
- Finance Council Dashboard
- Other updates: PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing “things that we have learned that could be helpful to others”
- Next Meeting
- ATP for Medicaid Consumers (added to agenda)
- Self-determination and Respite Fees (added to agenda)
- Affiliation Fees (added to agenda)
- Nature of Autism Expenses (added to agenda)
- Autism Rates (added to agenda)
- FY2018 Autism Payment Methodology (added to agenda)
- HMP Proposal (added to agenda)
- Saginaw and Lifeways Update (added to agenda)

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda approved with additions as noted
- Approval of Snapshot from March 2017 (on Box) – Approved with no changes
- Policy and Procedure Review – Capitation and Budget Procedure: Those CMHSPs receiving funds based on the approved smoothing plan would continue to receive first up to the approved amount. To meet cash requirements, some CMHSPs may need to return surplus funding during the year. The return of surplus funds would be done on an individual CMHSP basis with the ability to adjust as needed.
- Direct Care Workers Form – Leslie will compile the information submitted and send to Operations Council.
- Second Quarter Trending – The document was reviewed and discussed. The Medicaid savings estimate should be roughly \$2M higher than reported based on an update from Lifeways.
- UNC Report Review – Various reports developed from year-end reports were reviewed and discussed.
- Cash Flow and Smoothing – Discussion as part of the HMP Proposal.

	<ul style="list-style-type: none"> • Rate Setting Update – The May meeting is scheduled for May 19th. The FY2018 rate information will not be presented at the meeting. For budgeting purposes, MSHN will use FY2017 rate information and adjust for appropriations changes. • Meeting Location – The remainder of the calendar year has been scheduled. For calendar year 2018, other locations (Central and Gratiot) and days will be considered for face to face meetings. • Finance Council Dashboard – The dashboard is complete. Review for future discussion. • Other updates: PIHP CFO, Contract Negotiation Committee, EDIT – Leslie informed the group of the status of MLR at the PIHP CFO level. • Sharing “things that we have learned that could be helpful to others” • ATP for Medicaid Consumers (added to agenda) – The MARO conference reported that full financial ATPs are required for individuals residing in specialized residential settings. Per the Compliance Examination, Medicaid consumers are determined to have a zero ATP. • Self-determination and Respite Fees (added to agenda) – If an individual is on self-determination and receiving respite services, do you pay both FI fees? CMHSPs report only paying one FI fee. • Affiliation Fees (added to agenda) – Contractual obligations expense was not included when calculating the affiliation fee percentage for FY2017 which is resulting in deficit amounts on the trending documents. The percent will be adjusted for the FY2018 budget to be more in line with FY2017 expenses. • Nature of Autism Expenses (added to agenda) – As reported from Operations Council, there seems to be an increase in B and B3 services related to the increase in the number of individuals on the autism benefit. Amy will generate a report comparing B and B3 services for autism enrollees as compared to DD individuals. • Autism Rates (added to agenda) – Operations Council has requested information regarding CMHSP rates for autism benefit services. Add or update the rates on the <i>FY17 autism rates</i> document in Box by May 31st. • FY2018 Autism Payment Methodology (added to agenda) – A new methodology will need to be developed for the change in the payment of autism beginning in FY2018. Leslie will send out an email with the three methodologies discussed following the rate setting meeting. Additional options can be added as more information becomes available. • HMP Proposal (added to agenda) – The HMP Fiscal Management document was reviewed and discussed. With the flexibility to use Medicaid and HMP interchangeably, the document will need to be revised. Leslie will revise the language and distribute for further discussion. • Saginaw and Lifeways Update (added to agenda) – Saginaw and Lifeways have been asked to prepare cost containment plans to bring spending more in line with current PEPMs.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • CFOs to review dashboard prior to next meeting • Amy to generate report related to B and B3 services for autism and DD individuals • CFOs to add or update autism rates on the FY17 autism rates document by May 31st • Leslie to send out FY2018 autism payment options • Leslie to revise and distribute HMP Fiscal Management document
✓ DATES	✓ Next Meeting: June 15, 2017 12:30 to 2:30 in person meeting