

**Date: April 18, 2018**

**ITC Attendees**

- MSHN - Forest Goodrich
  - Bay - Brett Kish
  - CEI - Joanne Holland
  - Central - Brian McNeill
  - Gratiot - Ginger Benbow
  - Huron - Shannon Wichert
  - Lifeways - Alexis Shapiro
  - Montcalm - Bill Mason
  - Newaygo - Jay Hollinger
  - Saginaw - Steve DeLong
  - Saginaw Alt – Dave Dunham
  - Shiawassee - Doug Meylan
  - The Right Door - Lori Richardson
  - Tuscola - Tammy Smith
- Guests**
- MSHN – Amanda Horgan
  - MSHN - Shyam Marar
  - MSHN - Joe Wager
  - MSHN - Linda Proper
  - MSHN – Jennifer McCoy
  - Central – Jane Cole
  - Central – Kevin Faught
  - Gratiot – Alec Keck
  - Lifeways – Holly Paige

**KEY DISCUSSION TOPICS**

- Approval of snapshot from March 2018
- File submission details
- HSAG ISCAT status
- Statewide parity workgroup
- REMI QI, BH-TEDS, Encounter reporting
- Report validation from REMI
- Electronic Visit Verification (EVV)
- Customer Services form update
- 5212 errors from MDHHS
- QI file errors for consumer not found in REMI

**✓ KEY DECISIONS**

- March 21 minutes approved. Any changes, please send to [jennifer.mccoy@midstatehealthnetwork.org](mailto:jennifer.mccoy@midstatehealthnetwork.org)
- Shyam posted 3 files in BOX labeled “affiliate submission...” for review and comments, concerns. Each of these files will be renamed in the future to reflect “CMHSP submission...” 1) Encounter submission history 2) Encounter adjudication to acceptance 3) Encounter service date to acceptance. ITC members will review and be prepared to discuss at next month’s meeting.
- Forest apologized to ITC members for the short turnaround on documentation needed by HSAG and explained that they are requiring all regions to submit the information at the same time regardless of when the site review occurs. The site review date is set for July 17<sup>th</sup>. ITC members will need to be available or have a representative that can speak to their ISCAT and their PMV process. HSAG will select the records from the CMHSPs that they will require primary source verification. Those CMHSPs will be expected to perform this onsite using remote connection to their EMRs.

- Amanda presented to IT Council on the statewide parity workgroup and answered questions about the parity software RFP that is in draft and the CIO forum is to provide feedback before the end of the month. Amanda talked about it being a least restrictive level of care process. She also indicated that the parity workgroup has agreed that there could be multiple solutions as long as it reflects parity. Ideally, one solution would be selected to meet different needs throughout the State. Joanne asked about EMR integration and how it impacts existing methods. Amanda suggested that the workgroup talked about this and anticipates this being part of the review process when selecting the solution. Doug asked if this was to help meet an NCQA requirement and Amanda took the opportunity to inform the council that it was not, and that Operations Council had decided to suspend pursuing accreditation based on several factors. She did appreciate the feedback from all councils regarding impact. Amanda also informed ITC members that Forest is identified as a CIO representative for reviewing the bids.
- ITC members indicated that the file submission process is working smoothly. Items for REMI improvements are: QI non-matches with Client Master, receiving a 4956 response file for QI, and a detailed guide on validations that are being used to error or warn during submission processing. Forest informed ITC members that Kathy Haines hasn't provided any follow-up for BH-TEDS reporting for 2017. Follow-up communication is being requested from MDHHS.
- ITC members provided some feedback on report validation. Bill Mason asked if the BH-TEDS report has been modified to exclude H0002 screening only services. Forest reported that it was modified and no longer includes those. Lori Richardson asked if ITC members could receive notification as new reports are adding to REMI and Forest agreed that an email notification will be sent out. ITC members would still like the BH-TEDS missing report to show outdated, discharges, admission totals. This is being requested as an enhancement. Alexis would like to see a report on encounters similar to what was provided on the MSHN reporting portal. Joe Wager talked about running it by month and looking at the detail section. Alexis was going to do a comparison and provide feedback.
- Forest addressed Electronic Visit Verification with ITC members regarding Jackie Sproat communication at CIO forum. MDHHS is moving forward with this process and they are committed to purchasing and providing a solution for EVV. They may not provide funding for mobile devices needed to capture EVV. She did suggest that if PIHPs and CMHSPs haven't started the procurement process for EVV, then to wait for MDHHS rollout. Jackie also suggested that the January 1, 2019 date is of concern for MDHHS and they recognize it may not be possible.
- ITC members asked Doug about the Customer Services forms template work into PCE Systems. He reported that they have it, and are reviewing it, but that it may take a while before anything is developed.
- Shyam wanted to make sure that ITC members were aware that our region does have some 5212 error records per FQHC encounters not being submitted in an institutional format for 2018. Shyam reported that there are not many. Forest talked about how PCE Systems has a question into MDHHS regarding this because they believe that these should not be reported this way. More on this as official communication comes out from MDHHS.
- Shyam addressed the QI consumers not found in REMI error messages with ITC members to make sure everyone knows the client master is being updated with encounters and BH-TEDS. A request has been submitted to include QI records.

<p>✓ <b>ACTION/INPUT REQUIRED</b></p>	<ul style="list-style-type: none"> <li>• ITC members to work with their QI staff to designate staff and be prepared for primary source verification for HSAG site review on July 17, 2018.</li> <li>• Forest to check with Kathy Haines about BH-TEDS submission results after a final cleanup.</li> <li>• Forest will check in and provide status on QI file enhancements for REMI.</li> <li>• ITC members will work on validating the reports available in REMI.</li> <li>• Forest will request BH-TEDS missing report changes.</li> <li>• Forest will establish a process to communicate as reports are changed or made available in REMI.</li> </ul>
<p>✓ <b>KEY DATA POINTS/DATES</b></p>	<ul style="list-style-type: none"> <li>• Data Analytics Workgroup – May 8, 2018 12pm-3pm</li> <li>• ITC Meeting: May 16, 2018 1pm – 3pm CMHCM Mt. Pleasant</li> <li>• CIO Forum: June 6, 2018 12:00pm – 3pm IO Conference Kalamazoo</li> <li>• IO Conference June 7-8, 2018 Kalamazoo</li> <li>• MiHIN Conference June 6-8, 2018 Lansing</li> <li>• HSAG PMV onsite – July 17, 2018</li> </ul>