Council, Committee or Workgroup Meeting Snapshot
Meeting: Quality Improvement (QI) Council
Meeting Date: 5/25/2023 Canceled over 50% unable to attend due to scheduling conflicts

MSHN Mid-State Health Network

Attendees:		Guests	KEY DISCUSSION TOPICS
☐ MSHN – Sandy Gettel	☐ Newaygo – Andrea Fletcher	☐CEI – Shaina Mckinnon	1. Review & Approvals
☐ Bay Arenac –Sarah Holsinger	☐ Saginaw-Holli McGeshick	☐CEI – Bradley Allen	a. Agenda/ Meeting minutes
☐ CEI – Elise Magen	☐ Shiawassee –Becky Caperton	☐CEI – Kaylie Feenstra	b. Review of follow up action items/QIC action plan
☐ Central –Kara Laferty	☐ Tuscola – Jackie Shillinger	☐ Central Jenelle Lynch	2. Consent Agenda
☐ Gratiot – Taylor Hirschman	☐ The Right Door- Susan Richards	☐The Right Door –Jill Carter	3. Performance Monitoring
☐ Huron – Levi Zagorski		☐ SCCMH-Bo Zwingman-Dole	4. Annual Planning
☐ Lifeways –Phillip Hoffman		☐ MSHN-Joe Wager	5. Performance/Process Improvement
☐ Montcalm – Sally Culey		☐ MCN Spencer Turley	
		☐ SHW Amy Phillp	May Meeting Packet

1) Review & Approvals
   a. Approved QIC Meeting Snapshot from 4/27/2023 via email.
   b. Review QIC action items (not on the agenda) and due dates. Update membership_contacts on the QIC work plan
2) Approval of Consent Agenda – Informational items, these may be removed from the consent agenda for additional discussion upon request. Consent agenda items were distributed and will be approved in June.
   a. Behavior Treatment Data Performance Summary
   b. FUH
   c. Priority Measures Report FY23Q2
3) Annual Planning
   a. DMC Review - Begin tool/process review in follow up to the Oversight Policy review. The purpose is to discuss solutions to eliminate administrative work identified during the October QIC meeting. Deferred to later date.
   b. Satisfaction Surveys – Reviewed draft tools and process via email. The tools and instructions were finalized and distributed 5/31/2023.
4) Performance Monitoring – Identify barriers and action steps for improvement. Deferred to later date.
   a. PIP 1:Improving the rate of new persons who have received a medically necessary ongoing covered service within 14 days of completing a biopsychosocial assessment and reducing or eliminating the racial or ethnic disparities between the black/African American population and the white population.
   b. PIP 2:Improving the rate of new persons who have received a medically necessary ongoing covered service within 14 days of completing a biopsychosocial assessment and reducing or eliminating the racial or ethnic disparities between the black/African American population and the white population.
5) Performance/Process Improvement-
   a. Shared discussion of EMR resources to assist in eliminating administrative burden-
   b. RCA Subgroup (Taylor)- Review and approve draft RCA form developed by the subgroup. Deferred to June

	6) Standing Agenda Items/Open Discussion-Deferred to June
	    a. MMBPIS FAQ
	    b. Organizational Updates
	    c. MDHHS QIC Updates
	    d. BH-TEDS Updates (Holli)

ACTION STEPS	• Review RCA proposed tool for discussion • Prepare for discussion of barriers and action that CMHSP is completing to assess and/or eliminate racial/ethnic disparities
KEY DATA INTS/DATES	• QIC June 22, 9-11 • CCBHC QI Subgroup June 22, 11-12