Date: November 16, 2016	KEY DISCUSSION TOPICS
☒ MSHN - Forest Goodrich ☒ MSHN - Shyam Marar ☒ MSHN - Leathia Hodge ☒ MSHN - Joe Wager ☒ MSHN - Linda Proper ☐ Bay - Brett Kish ☒ Bay - Greg Wedge ☒ CEI - Chuck Dougherty ☒ CEI - Joanne Holland ☒ CEI - Steve Grulke ☒ Central - Brian McNeill ☒ Central - Jane Cole ☐ Gratiot - Ginger Benbow ☒ Huron - Shannon Wichert ☒ Lifeways - Alexis Shapiro ☐ Montcalm - Bill Mason ☒ Newaygo - Jill McKay ☒ Newaygo - Jay Hollinger ☒ Saginaw - Steve Delong ☒ Saginaw - Dave Dunham ☒ Saginaw - Linda Tilot ☒ Shiawassee - Doug Meylan ☒ The Right Door - Lori Richardson ☒ Tuscola - Tammy Smith	• Approval of snapshot from October 2016 • Data Analytics workgroup • SUD and CareNet • Managed Care rules changes • BH-TEDS, QI, Encounters • Site Review process for 2017 BH-TEDS and encounter reporting • ITC goals review • CMHSP goals and projects that are similar • SIS integration • Meaningful Use Implementation (90 days) • PQRS progress (collecting data on the measures at this time and reviewing our reports) • MACRA progress (attending trainings and evaluating implementation options)
✓ **KEY DECISIONS**	• October 19 minutes approved. • Joe W. reported that validation is complete for the acute care measurement and the CMHSPs were instrumental in this process. • Shyam indicated that primary focus is on getting as many BH-TEDS admission and discharge records into MDHHS as possible. Not all validations have been built into the data entry screens yet, so some data issues where the values are not valid are coming up. More work needed in this area with Netsmart and CareNet. • Forest referenced the BBA document posted on Box and requested that all ITC members review the IT sections. He has reviewed it as well, but will have Amanda speak to the specifics of this document as it relates to IT changes. We will do this review at the December meeting. Please filter on the column for the identified responsible person and use "Forest" as that represents an IT section. • Business as usual for encounter reporting processes. No concerns were raised by ITC members. No new concerns were raised for BH-TEDS reporting. Alexis brought up a couple scenarios where it is difficult and

| | sometimes not possible to gather the data needed for a BH-TEDS record. These scenarios need to be documented as MDHHS will support a workgroup effort to talk about such cases. Linda Tilot asked about a central repository and point person to gather all specific FAQs about BH-TEDS and unique reporting issues. She indicated that Saginaw has reached out to MDHHS on two such issues. Forest suggested that it should be Kim or Todd from MSHN, however, he would accept any communication and develop a process for use by all functional areas.

• Joanne indicated that a revised template for doing the site review process will be reviewed at ITC in December. This will include a new section for BH-TEDS specific review, now that all CMHSPs are reporting with the new requirements.

• Forest has requested a new report get created and made available on the MSHN reporting portal, in December, to see how the region is doing as it related to the unique number of BH-TEDS submitted compared with the unique number of persons with encounters submitted.

• ITC goals were reviewed in relation to the QAPIP report, so that we can provide that section to QI team. There was a lot of discussion about MSHN goals versus CMHSP goals and the definition around being done in the region versus ALL CMHSPs doing the function. Clarification was provided that if it is a goal that contractually required by each CMHSP then it will read as such. If it is a goal where the region wants to provide that type of functionality but it doesn't require all CMHSPs to complete it, then that would be noted as well. Brian McNeill identified the need to have measurable data to support goals being completed. |
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  Goals achieved:
  Meet any change requirements to the contract by MDHHS
  Complete any objectives defined by Operations Council
  ITC Attendance
  Working together to get ADTs into EMR's in a usable format
  ICD-10 and BH-TEDS were projects from previous year that continued into the first quarter of this year
  Develop process to use the 834 to identify MHP. This goal aligns with the new contractual requirement by MDHHS
  Goals in progress and continuing into FY17:
  Continue to develop the process for Utilization Management supplemental data set to be exported from EMR's into MSHN warehouse
  Dashboard reporting based on MSHN data warehouse

  Forest will generate a new set of goals based on region-wide activities and MDHHS requirements.

- CMHSPs will go back and review their strategic plans and bring ideas back on projects that may support multiple CMHSP efforts.

- At the CIO forum, it was presented that each region could pay a one-time fee of $6000 for ALL CMHSPs to work with AJ Boggs and MDHHS to build SIS integration features into their EMRs. Individual CMHSPs need to decide if this is a priority. More discussion on this at the December ITC meeting.

	• Steve Delong requested that a straw poll occur regarding 3 items that he wanted more information on and wanted the status of each CMHSP. Those 3 items were: Meaningful Use, PQRS and MACRA. Each CMHSP was called on and reported if they were the appropriate person. If not, then it was requested that they go to their respective CMHSP staff and find the status and report back. This information will be posted on Box as all CMHSPs report back.
✓ ACTION/INPUT REQUIRED	• ITC members should review the BBA document and be ready to discuss at the December ITC meeting. • Linda and any others will forward their FAQs for BH-TEDS to Forest and he will post on Box and communicate with Kim about the process. • Joanne will post the new site review tool for BH-TEDS and Encounters for review in December. • Steve G. will provide an update report by CMHSP of Billing ID and Rendering Provider ID in December. • Joanne will provide an update report by CMHSP of BH-TEDS validation and percentage in December. • Forest will use the ITC feedback on goals and projects to develop new goals and to summarize for QAPIP. • ITC members will get their status on Meaningful Use readiness, PQRS and MACRA and send it to Forest for posting on Box.
✓ KEY DATA POINTS/DATES	• Data Analytics Workgroup – December 13, 2016 12pm-3pm CEI Lansing • ITC Meeting: December 21, 2016 10am – Gratiot CMH Alma • CIO Forum: November 30, 2016 11am – Doubletree Hotel Bay City • IT, Finance, QI conference: December 1 and 2 – Doubletree Hotel Bay City