MSHN
Mid-State Health Network

Meeting: Information Technology Council

Date: July 19, 2017	KEY DISCUSSION TOPICS
☒ **MSHN - Forest Goodrich** ☒ **MSHN - Shyam Marar** ☒ **MSHN - Joe Wager** ☒ **MSHN - Linda Proper** ☒ **MSHN – Jennifer McCoy** ☒ **Bay - Brett Kish** ☒ **CEI - Joanne Holland** ☒ **CEI - Steve Grulke** ☐ **Central - Brian McNeill** ☒ **Central - Jane Cole** ☒ **Central – Kevin Faught** ☒ **Gratiot - Ginger Benbow** ☐ **Gratiot – Alec Keck** ☒ **Huron - Shannon Wichert** ☒ **Lifeways - Alexis Shapiro** ☐ **Lifeways – Amon Hodge** ☒ **Montcalm - Bill Mason** ☒ **Newaygo - Jill McKay** ☒ **Newaygo - Jay Hollinger** ☒ **Saginaw - Steve Delong** ☐ **Saginaw - Dave Dunham** ☒ **Shiawassee - Doug Meylan** ☒ **The Right Door - Lori Richardson** ☒ **Tuscola - Tammy Smith**	• Approval of snapshot from June 2017 • Contract evaluation and feedback due July 28th • QI, BH-TEDS, Encounter reporting • MDHHS Financial subgroup update • HSAG findings • Dashboard report review • ICDP Care Coordination Lite licensing • Lifeways BH-TEDS Drop-in question • Bay electronic Board packet question
✓ **KEY DECISIONS**	• June 21 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org • Forest posted the contract template feedback form for ITC members to use and return by July 28th. • Joanne reported that it is business as usual for the 2017 monthly file processing for BH-TEDS and Encounters. FY18 BH-TEDS specifications with changes are posted and CMHSPs should be working with their EMR vendors to incorporate these changes into their systems for 10/1/17. • Steve reported that the Financial subgroup has reviewed and supports including the payer loop for MDHHS fund types. (Medicaid, HMP, HSW, etc.) This requirement will be expected in January 2018. The MDHHS contract will require the LARA license on transactions for fy2018. Look for more documentation in BOX. • HSAG was onsite July 18 and all ITC members were on the call and answered questions. 100% attendance. Thank you to all members. There were no findings again this year. They did suggest that next year they will want to select up to 3 CMHSPs and remote into their EMRs and see the source verification process for performance indicators because this is a delegated function. We just want to be aware and prepare for this.

	• Joe Wager posted updated dashboard reports for use with the BSC. Continue discussion at the August ITC meeting. • Forest talked briefly about the ZTS care coordination licensing for ICDP rollout and training and that Operations Council approved it and CEOs were assigning their super users. Next step is to present training materials to CLC in August and then train super users. CMHSP clinical training will occur in September. • Alexis asked everyone if they are reporting drop-in screening persons in BH-TEDS. Some do, some don't. We will seek clarification from MDHHS regarding the screening only concept. • Brett asked ITC members if anyone has pursued using a software tool and devices for Board packets. Feedback was that most snap them to PDFs and send links through email. Doug talked about an evaluation process that they did to see if the products were worth it and while some are good and low-cost or no cost, they decided to use PDFs. Forest will check with a former Board member from Lakeshore because they were using a new product and he will get information and satisfaction level with it.
✓ **ACTION/INPUT REQUIRED**	• ITC members will email feedback to Forest regarding the CEI contract for BH-TEDS and Encounter file processing and Netsmart's CareNet application for after hours SUD by July 28th. • ITC members will review the dashboard report that is posted in ITC folder in Box and discuss at August meeting. • ITC members will review materials from financial subgroup and Steve will present on them at August meeting.
✓ **KEY DATA POINTS/DATES**	• Data Analytics Workgroup – August 8, 2017 12pm-3pm • ITC Meeting: August 16, 2017 1pm – 3pm CMHCM Mt. Pleasant • CIO Forum: August 25, 2017 11am – 1pm MACMHB Lansing