Provider Network Management Committee - Key Decisions and Required Action
DATE: 10/25/2023 | Time: 10AM until 12PM
Zoom Meeting ID: Outlook Calendar Invite | Meeting Materials: Box

Attendees:

☐ M. Rozek, BABHA	☒ K. Gunsell, HBH	☐ J. Tomaszewski, SCCMH	☐ S. Richards, TRD
☒ S. Gunsell, BABHA	☒ S. Clevenger, Lifeways	☒ J. Keilitz, SCCMH	☒ K. Jaskulka, MSHN
☒ E. Magen, CEI	☐ D. Caruss, MCN	☒ L. Vyvyan, SHW	☒ L. Thomas, MSHN
☒ V. Pierson, CEI	☒ J. Huson, MCN	☐ S. Dudewicz, TBHS	☒ Ad Hoc: K. Hart, MSHN
☒ K. Squire, CMHCM	☒ A. Viher, Newaygo	☐ (----), TBHS	☐ Ad Hoc: A. Dillon, MSHN
☒ J. Murphy, GIHN (T. Pitcher)		☒ L. McNett, TRD	☐ Ad Hoc: A. Ittner, MSHN
			☐ Ad Hoc: T. Lewicki, MSHN

AGENDA ITEM	KEY DECISIONS	ACTION REQUIRED			
Agenda Approval	☒Approved ☐Approved with revisions **All materials can be found in box** Rates related to ABA from MDHHS – Coming soon? Any updates from MDHHS will be forwarded to PNMC once rec'd.	By Who		By When	
Minutes Approval 8/23/2023	☒Approved ☐Approved with revisions 8.23.23 Snapshot located in box	By Who		By When	
HCBS Transition	Updates (K. Hart) • K. Hart to provide current updates; Meetings continuing re Provisional approval; On-going Monitoring still being worked out	By Who		By When	

AGENDA ITEM	KEY DECISIONS	ACTION REQUIRED			

	• 10.25.23 HCBS Update
	  - Updated summary located in box; K. Hart reviewed items
	  - **Question:** Is there a list of the locations that are still on Heightened Scrutiny that will need that additional approval? **Answer:** There actually isn't a list (and all the PIHP leads have asked for this several times). There are only a few that seem to fall into this category and I don't think any of them are actually in the MSHN region. Many are Beacon settings and have fully locked down facilities
	• 8.23.23 HCBS Update				

Regional Efforts – Training, Contracting and Monitoring	• Autism Performance Monitoring Snapshots (7.2023; 8.2023; 10.2023); located in box (A. Dillon)
	  - FYI For Review
	  - FY24 ABA Monitoring tool updates; Regional Monitoring Team made a few revisions related to the contract requirements and updates based on Medicaid Manual changes; FYI for Review (included in the agenda and word versions uploaded in box – Numbered "1" thru "4")
	
	• Training Coordinators Quarterly Meeting Snapshot (8.2023); located in box (A. Dillon)
	  - FYI For Review
	
	• Regional Monitoring Annual Summaries
	  - Regional Autism Monitoring
	  - Regional FMS Monitoring
	  - IPHU Monitoring
	
	• Add to February agenda initiation for CLS/Specialized Residential boilerplate language
	  - Consistency in Providers
		By Who		By When	

AGENDA ITEM	KEY DECISIONS	ACTION REQUIRED		
	- Consistency in language between same providers - Regional Monitoring practices following development of standardized boilerplate • Partial Hospitalization Services - Same contract? - Separate contract? - Different requirements?			
Provider Directory	• Directory Upload Process (J. Wager) • **Background/Update:** Possibility of REMI to "speak" to CMH's EMR's? As it relates to directory information (Not all CMH's use PCE based product; can those that do interface with PCE?) **Discussion:** PCE based CMH's would need to verify their local directory is in the format as what is needed to download into MSHN's REMI on an automatic basis **Decision:** **Next Step:** On-Going - Identification of steps needed on-going between MSHN and PCE. - CMH Provider Directory Uploads (Leslie, MSHN) – Leslie and Kyle to review data inclusion rules for provider listing (i.e., County listing) – Follow up w/PNMC following discussions	By Who		By When NA
Credentialing	• Update on MDHHS Universal Credentialing (located in box) - Super User training set for 10/31 and 11/2 - Related attachments located in box - No go-live date yet identified for MDHHS driven CRM Application process, but is expected sometime in FY24 • MDHHS Credentialing Policy Updated (3.24.23)	By Who		By When

AGENDA ITEM	KEY DECISIONS			ACTION REQUIRED		

Policy/Procedure Edits	• Provider Network Policy & Procedure Review
	  - To be uploaded to box following PNMC 10.25.23 meeting
	  - Due date for comments/edits NLT end of day 12.1.23
	  - OP's Review scheduled for January '24
	• PNMC Annual Charter Review / FY23 Annual Committee Report
	  - Previously sent out (10.19.23)
	  - Due date for edits/feedback NLT end of day 10.26.23
		By
		Who
					By
					When	

MSHN Strategic Plan & Scorecard	• Balanced Scored Background/Update: FY23 PNMC Balanced Scorecard Discussion: Decision: Next Step: PNMC scorecard sheet to be updated – Leslie indicated changes to be made/deletions relative to the PNMC tab since they also occur on the FC tab	By Who			By When	

Misc.	• Next PNMC Meeting
	  - Scheduled for 12/27/23
	  - Keep as is; reschedule or skip and reconvene in February as scheduled
	
	Discussion:
	Decision: Keep scheduled for February….will re-schedule earlier if needs dictate
	
	• MSHN Website Redesign Work Group
	
	Website Improvement Workgroup Update
	
	The purpose is to ensure the website is visually appealing, user friendly, has relevant and required content, and most importantly provides
		By
		Who
					By
					When	

	information that will allow individuals we serve and providers to be able to locate information needed and to access services easily for emergencies and ongoing services. The group is looking at improvements in the design as well as the structure. Feedback is being received from MSHN staff through departmental meetings, and regional committee/councils including the Regional Consumer Advisory Council. **The workgroup asks that MSHN departments and leaders of the regional committees/council include this on your agenda over the next month for feedback.** **Feedback requested includes but is not limited to:** • **how people use the site,** • **difficulties with the site,** • **what is good about the site, and** • **any additional suggestions for improvements.** Improvements that are currently being discussed are: • Adding / modifying language for individual we serve who are in crisis, or need services, such as adding the 988 number and more prominent view of phone numbers etc • Improving the provider search by adding ASAM level of care • Improving the general search feature • Updating the calendar functions • Potential reorganization of policy and procedures • Language used – for example Stakeholder- change to Community and Consumers change to People we serve etc • The workgroup will have discussion about the feedback received, and incorporate it into the planning process. • Due date for feedback was 9.6.23				

AGENDA ITEM	KEY DECISIONS		ACTION REQUIRED			
Electronic Visit Verification (EVV)	Updates – None at this time - Will check with Todd/Steve to get any updates related to this – will include in agenda for Feb. meeting					

Next Meeting: 2/28/2024

Parking Lot

State Monitoring Report	MDHHS - EVV	Independent Facilitation Proposal
HSAG Review		

MSHN Council & Committee Updates

1. MSHN Board Update – *MSHN Website - Board Meeting*
2. Operations Council Update – *MSHN Website - Operations Council*
3. Customer Service Committee – MSHN Website - Customer Service
4. Utilization Management Committee – MSHN Website - Utilization Management
5. Information Technology Council – MSHN Website - Information Technology
6. Regional Consumer Advisory Council – Consumer Advisory Council
7. Provider Network Management Workgroup- MSHN Provider Network Management Committee
8. Compliance Committee MHN Website-Regional Compliance Committee
9. Training Coordinators Workgroup – Training Reciprocity (Box)