

POLICIES AND PROCEDURE MANUAL

Chapter:	Provider Network Management		
Title:	Disclosure of Ownership, Control, and Criminal Convictions		
Policy: <input checked="" type="checkbox"/> Procedure: <input type="checkbox"/> Page: 1 of 2	Review Cycle: Biennial Author: Director of Provider Network Management Systems	Adopted Date: 01.05.2016 Review Date: 03.01.2022 Revision Eff. Date:	Related Policies: Provider Network Management Provider Credentialing and Re-Credentialing Quality Monitoring and Oversight

Purpose

Federal regulations require PIHP’s to disclose information about individuals with ownership or control interests in the PIHP. These regulations also require the PIHP to identify and report any additional ownership or control interests for those individuals in other entities, as well as identify when any of the individuals with ownership or control interests have spousal, parent-child, or sibling relationships with each other.

Policy

Mid-State Health Network (MSHN) and Community Mental Health Service Providers (CMHSP) shall comply with the federal regulations to obtain, maintain, disclose, and furnish required information about ownership and control interests, business transactions, and criminal convictions as specified in 42 CFR §455 Subpart B. In addition, MSHN shall ensure that any and all contracts, agreements, purchase orders, or leases to obtain spaces, supplies, equipment, or services provided under the Medicaid agreement require compliance with 42 CFR §455.104-106.

MSHN shall develop procedures to address the following:

- disclosure statement requirements;
- when disclosures are obtained;
- monitoring provider networks;
- reporting with regard to criminal offense;
- delegation and oversight

Applies to:

- All Mid-State Health Network Staff
- Selected MSHN Staff, as follows:
- MSHN’s CMHSP Participants: Policy Only Policy and Procedure
- Other: Sub-contract Providers

Definitions

- CMHSP: Community Mental Health Services Program
- MDHHS BHDDA: Michigan Department of Health and Human Services, Behavioral Health and Developmental Disabilities Administration
- MSHN: Mid-State Health Network

References/Legal Authority

- 42CFR §455 Subpart B
- 42CFR §455.104-106
- The Medicaid Managed Specialty Supports and Services Concurrent 1915(b)/(c) Waiver Program(s)
- Social Security Act, Sections 1128(a) and 1128(b)(1)(2), or (3)

Attachments



MSHN Ownership
and Disclosure Form

Change Log

<u>Date of Change</u>	<u>Description of Change</u>	<u>Responsible Party</u>
07.2015	New policy	Director of Provider Network Management Svcs
11.2017	Annual Review, No Revisions	Director of Provider Network Management Svcs
10. 2018	Annual Review, No Revisions	Director of Provider Network Management Svcs
09.2019	Annual Review, No Revisions	Director of Provider Network Management
11.2021	Biennial Review – No Changes	Contract Manager