

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, September 10, 2024
MyMichigan Medical Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:44 p.m. following the Public Hearing.

2. Roll Call

Secretary Deb McPeek-McFadden provided the roll call for Board Members in attendance.

Board Member(s) Present: Greg Brodeur (Shiawassee), Ken DeLaat (Newaygo), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Tina Hicks (Gratiot), John Johansen (Montcalm), Pat McFarland (Bay-Arenac), Deb McPeek-McFadden (The Right Door), Irene O’Boyle (Gratiot), Paul Palmer (CEI), Bob Pawlak (BABH), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Linda Purcey (The Right Door), Kerin Scanlon (CMH for Central Michigan), Richard Swartzendruber (Huron), Susan Twing (Newaygo), Joanie Williams (Saginaw), and Ed Woods (LifeWays)

Board Member(s) Remote: None

Board Member(s) Absent: Brad Bohner (LifeWays), Joe Brehler (CEI), Bruce Gibb (Huron), Jeanne Ladd (Shiawassee), and Tracey Raquepaw (Saginaw)

Staff Member(s) Present: Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke, (Executive Support Specialist), and Cari Patrick (Prevention Specialist)

3. Approval of Agenda for September 10, 2024

Board approval was requested for the Agenda of the September 10, 2024, Regular Business Meeting.

MOTION BY TINA HICKS, SUPPORTED BY DAVID GRIESING, FOR APPROVAL OF THE AGENDA OF SEPTEMBER 10, 2024, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 19-0.

The board recessed for five minutes to allow members to get refreshments and reconvened at 5:52 p.m.

4. Public Comment

Mr. Joe Sedlock discussed a letter written by Chief Executive Officer Christopher Pinter of Bay-Arenac Behavioral Health Authority to Governor Gretchen Whitmer advocating for MDHHS to address FY24 Medicaid Revenue and Expense Gaps. A copy of the letter was provided in board member folders.

5. Fiscal Year 2025 Board Meeting Calendar

Board approval was requested for the Fiscal Year 2025 Board Meeting Calendar as presented.

MOTION BY IRENE O’BOYLE, SUPPORTED BY TINA HICKS, TO ADOPT THE FISCAL YEAR 2025 MSHN BOARD OF DIRECTORS MEETING CALENDAR, AS PRESENTED. MOTION CARRIED: 19-0.

6. Consideration of MSHN Fiscal Year 2024 Budget Amendment

Ms. Leslie Thomas provided an overview and information on the Fiscal Year 2024 Budget Amendment report and recommended board approval as presented.

MOTION BY KEN DeLAAT, SUPPORTED BY DAN GRIMSHAW, FOR APPROVAL OF THE MSHN FISCAL YEAR 2024 BUDGET AMENDMENT, AS PRESENTED. MOTION CARRIED: 19-0.

7. Consideration of MSHN Regional Budget for Fiscal Year 2025

Board approval was requested for the MSHN Fiscal Year 2025 Budget as presented during the Public Hearing. Board members requested Administration send an email update to members following budget finalization once rate data is received from Michigan Department of Health and Human Services (MDHHS) and the revised budget information has been calculated and presented to the Community Mental Health Service Programs (CMHSPs).

MOTION BY KURT PEASLEY, SUPPORTED BY RICH SWARTZENDRUBER, FOR APPROVAL OF THE MSHN FISCAL YEAR 2025 BUDGET, AS PRESENTED DURING THE PUBLIC HEARING. MEMBERS ASKED FOR A ROLL CALL VOTE: VOTING IN FAVOR: GREG BRODEUR, KEN DeLAAT, DAVID GRIESING, TINA HICKS, JOHN JOHANSEN, PAT McFARLAND, DEB McPEEK-McFADDEN, IRENE O’BOYLE, PAUL PALMER, BOB PAWLAK, KURT PEASLEY, JOE PHILLIPS, LINDA PURCEY, KERIN SCANLON, RICHARD SWARTZENDRUBER, SUSAN TWING, JOANIE WILLIAMS, AND ED WOODS. VOTING IN OPPOSITION: DAN GRIMSHAW. MOTION CARRIED: 18-1.

8. Chief Executive Officer’s Report

Mr. Joe Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters

- MSHN releases 2024 Impact Report
- Conflict Free Access and Planning (CFAP) Update
- MSHN Cost Containment Plan – Partial Access Centralization
- MSHN Bylaws
- Regional Financial Position
- State of Michigan/Statewide Activities
 - MSHN/MDHHS “Master Contract” for FY25

9. Deputy Director’s Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Staffing Update
- Performance Bonus Incentive Payment (PBIP) for Housing & Employment
- Credentialing Committee Updates
- Information Technology Report FY24Q3
- Utilization Management Department Update

10. Chief Financial Officer’s Report

Ms. Leslie Thomas provided an overview of the financial statements included within board meeting packets for the period ended July 31, 2024.

MOTION BY PAT McFARLAND, SUPPORTED BY DAVID GRIESING, TO RECEIVE AND FILE THE STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDED JULY 31, 2024, AS PRESENTED. MOTION CARRIED: 19-0.

11. Contracts for Consideration/Approval

A. FY24 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2024 contract listing provided in the meeting packet and requested the board authorize MSHN’s CEO to sign and fully execute the contracts listed on the FY2024 contract listing.

MOTION BY PAUL PALMER, SUPPORTED BY RICH SWARTZENDRUBER, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY24 CONTRACT LISTING. MOTION CARRIED: 19-0.

B. FY25 Contract Listing for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2025 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2025 contract listing.

MOTION BY DAVID GRIESING, SUPPORTED BY PAUL PALMER, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY25 CONTRACT LISTING. MOTION CARRIED: 19-0.

12. Executive Committee Report

Mr. Ed Woods informed board members the Executive Committee met on August 16, 2024, and reviewed the agendas for the Public Hearing and the Board Meeting and the FY25 meeting calendars for the Board and Executive Committee. Mr. Woods informed board members that Ms. Irene O'Boyle was appointed as Chair of the upcoming CEO performance review process and asked Ms. O'Boyle to provide an update.

Ms. Irene O'Boyle informed board members of the upcoming annual performance review process of the Chief Executive Officer explaining that she will be working with Ms. Amanda Ittner and Ms. Sherry Kletke to identify peers, stakeholders and employees to receive a 360-degree feedback survey. Board members will also receive a performance evaluation to complete through Survey Monkey following the November board meeting. Mr. Woods expressed his appreciation to Ms. O'Boyle for taking on the role of the Evaluation Chair.

13. Chairperson's Report

Mr. Ed Woods mentioned today is Suicide Prevention Day and asked for a moment of silence to reflect on all those affected by suicide.

14. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY RICH SWARTZENDRUBER, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE JULY 2, 2024 BOARD OF DIRECTORS MEETING; RECEIVE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD MINUTES OF APRIL 17, 2024 AND JUNE 26, 2024; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF JUNE 21, 2024 AND AUGUST 16, 2024; RECEIVE POLICY COMMITTEE MEETING MINUTES OF AUGUST 6, 2024; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF JULY 15, 2024 AND AUGUST 19, 2024; AND TO APPROVE ALL THE FOLLOWING POLICIES: TRAVEL, CONTROLLED ACCESS AND LEAST PRIVILEGE, DATA ENCRYPTION, REMOVABLE MEDIA, HEALTH HOME PROVIDER, APPOINTED COUNCILS, COMMITTEES AND WORKGROUP, BOARD GOVERNANCE, BOARD MEMBER CONDUCT AND MEETINGS, BOARD MEMBER DEVELOPMENT, BYLAWS

REVIEW, COMMUNITY MENTAL HEALTH SERVICE PROGRAM (CMHSP) APPLICATION, CONFLICT OF INTEREST, CONSENT AGENDA, DELEGATION TO THE CHIEF EXECUTIVE OFFICER & EXECUTIVE LIMITATIONS, FREEDOM OF INFORMATION ACT (FOIA) REQUEST, GENERAL MANAGEMENT, LEGISLATIVE AND PUBLIC BODY ADVOCACY, MONITORING CHIEF EXECUTIVE OFFICER PERFORMANCE, NEW BOARD MEMBER ORIENTATION, OFFICE CLOSURE POLICY, POLICY AND PROCEDURE DEVELOPMENT AND APPROVAL, AND POPULATION HEALTH INTEGRATED CARE. MOTION CARRIED: 19-0

15. Other Business

Mr. Ed Woods expressed his appreciation to board members for taking the time to serve on the board and for taking on the responsibility as a board member. Mr. John Johansen wished to also express appreciation to the MSHN staff for all the work they do.

16. Public Comment

There was no public comment.

17. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 6:43 p.m.