

Mid-State Health Network (MSHN) Board of Directors Meeting
Tuesday, November 7, 2023
MyMichigan Medical Center
Meeting Minutes

1. Call to Order

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:04 p.m. Mr. Woods requested a moment of silence in respect to the passing of board member David Griesing's mother. Mr. Woods thanked Ms. Sara Lurie Chief Executive Officer (CEO) of Community Mental Health Authority of Clinton, Eaton and Ingham Counties (CMHA-CEI), present at this meeting, for her and the agency's work following the shooting at MSU earlier this year.

2. Roll Call

Secretary Deb McPeek-McFadden provided the roll call for Board Members in attendance and informed Board Chair that there were not enough members to meet a quorum. With the arrival of additional members later in the meeting, a quorum was met and action was able to be taken on meeting items.

Board Member(s) Present: Ken DeLaat (Newaygo), Dan Grimshaw (Tuscola), John Johansen (Montcalm), Jeanne Ladd (Shiawassee), Deb McPeek-McFadden (Ionia), Gretchen Nyland (Ionia), Irene O'Boyle (Gratiot), Paul Palmer (CEI), Joe Phillips (CMH for Central Michigan), Kerin Scanlon (CMH for Central Michigan)-arrived at 5:18 p.m., Richard Swartzendruber (Huron), Susan Twing (Newaygo), Joanie Williams (Saginaw)-arrived at 5:09 p.m., and Ed Woods (LifeWays)

Board Member(s) Remote: Brad Bohner (LifeWays), Tina Hicks (Gratiot)-joined at 5:10 p.m., and Kurt Peasley (Montcalm)

Board Member(s) Absent: Joe Brehler (CEI), David Griesing (Tuscola), Pat McFarland (Bay-Arenac), Bob Pawlak (Bay-Arenac), and Tracey Raquepaw (Saginaw)

Staff Member(s) Present: Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), and Sherry Kletke (Executive Support Specialist), Dr. Todd Lewicki (Chief Behavioral Health Officer), Skye Pletcher (Chief Population Health Officer)

Members of Public Present: Sara Lurie; CEO CMHA-CEI

3. Approval of Agenda for November 7, 2023

Board approval was requested for the Agenda of the November 7, 2023, Regular Business Meeting.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY PAUL PALMER, FOR APPROVAL OF THE AGENDA OF NOVEMBER 7, 2023, REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED: 13-0.

4. Public Comment

An opportunity for public comment was provided. There was no public comment.

5. MSHN External Compliance Examination Report Presentation

Mr. Derek Miller, Auditor from Roslund, Prestage and Company, presented his report and highlighted key information included in the MSHN Fiscal Year 2022 Compliance Examination conducted by his firm and provided within board member packets. The audit found MSHN complied in all material aspects with the specified requirements; that no control deficiencies were found; no material non-compliance with laws, regulations, or contracts were identified; and no fraud was found. Mr. Miller expressed appreciation to Ms. Leslie Thomas and the finance team at MSHN. Mr. Joseph Sedlock acknowledged Ms. Leslie Thomas and the Finance team for their hard work to ensure MSHN financial integrity and compliance on a daily basis and always being prepared not just for audits, but anytime financial information is needed.

MOTION BY KEN DELAAT, SUPPORTED BY JOHN JOHANSEN, TO RECEIVE AND FILE THE REPORT ON COMPLIANCE OF MID-STATE HEALTH NETWORK FOR THE YEAR ENDED SEPTMEBER 30, 2022. MOTION CARRIED: 13-0.

6. Value Based Purchasing Presentation

Ms. Amand Ittner and Ms. Skye Pletcher presented information regarding the MSHN Value Based Purchasing Pilot Program. Mr. Joseph Sedlock wished to recognize Ms. Ittner, Ms. Pletcher, and Ms. Thomas for their work and their respective teams work on the new initiatives and is also grateful to the participating Community Mental Health Service Providers participating in the BHH and OHH initiatives.

7. Chief Executive Officer's Report

Mr. Joseph Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
 - Internal Service Fund Actuarial Analysis
 - FY 23 Preliminary Results of Operations
 - FY24 Projected Revenue Update
- State of Michigan/Statewide Activities

- Statewide CCBHC Update
- Medicaid Health Plan Rebid

Dr. Todd Lewicki provided updates on the following items included in the Chief Executive Officer's report:

- Conflict Free Access and Planning
- 1915(i) State Plan Amendment – Regional Activities
- Crisis Residential Development Update

Mr. Sedlock wished to recognize Dr. Lewicki for his efforts on the Conflict Free Access and Planning workgroup and these other important initiatives.

8. Deputy Director's Report

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Substance Use Disorder (SUD) Oversight Policy Board (OPB) Updates
- Staffing Update
- Michigan Mission Based Performance Indicators
- MSHN Seeking to Expand SUD Services for Adolescents

9. Chief Financial Officer's Report

As explained in his verbal report, Mr. Joseph Sedlock indicated that MSHN administration withdraws the preliminary year-end financial statements from board consideration. MSHN administration will provide updated preliminary year end financials at the January 2024 board meeting.

10. Contracts for Consideration/Approval

Ms. Leslie Thomas provided an overview of the FY2024 contract listing provided in the meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2024 contract listing.

MOTION BY DAN GRIMSHAW, SUPPORTED BY PAUL PALMER, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY24 CONTRACT LISTING. MOTION CARRIED: 14-0.

11. Executive Committee Report

Mr. Ed Woods informed board members the Executive Committee met on October 20, 2023 to review the agenda for the November Board Meeting, discussed the upcoming MSHN all-staff training in December, and the CEO Evaluation process update.

Ms. Irene O'Boyle informed board members they will be receiving the CEO Performance Evaluation through Survey Monkey tomorrow and requests members to adhere to the deadline completion date of Wednesday, November 22, 2023. Results of the 360 feedback survey and the performance evaluation will be compiled upon closure of the surveys and presented to the Executive Committee at the December meeting and presented to the full board at the January 2024 meeting. The CEO Contract is also up for renewal and the Executive Committee will also begin reviewing the contract and bringing forward a recommendation for full-board consideration in January 2024. Mr. Woods expressed his appreciation to Ms. O'Boyle for taking on the role of the Evaluation Chair.

12. Chairperson's Report

Mr. Ed Woods is working with the National Council to get more CCBHC resources to the State of Michigan.

13. Approval of Consent Agenda

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented.

MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY PAUL PALMER, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE SEPTEMBER 12, 2023 BOARD OF DIRECTORS MEETING; APPROVE MINUTES OF THE SEPTEMBER 12, 2023 PUBLIC HEARING; RECEIVE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD MINUTES OF AUGUST 16, 2023; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF OCTOBER 20, 2023; RECEIVE POLICY COMMITTEE MINUTES OF OCTOBER 3, 2023; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF SEPTEMBER 18, 2023 AND OCTOBER 16, 2023; AND TO APPROVE ALL THE FOLLOWING POLICIES: CONFIDENTIALITY AND NOTICE OF PRIVACY, COMPLIANCE LINE, COMPLIANCE AND PROGRAM INTEGRITY, COMPLIANCE REPORTING AND INVESTIGATIONS, CONSENT TO SHARE INFORMATION, DISQUALIFIED INDIVIDUALS POLICY, EXTERNAL QUALITY REVIEW. MOTION CARRIED: 14-0.

14. Other Business

There was no other business.

15. Public Comment

There was no public comment.

16. Adjournment

The MSHN Board of Directors Regular Business Meeting adjourned at 7:03 p.m. Mr. Woods wished everyone a safe holiday season.