

**Mid-State Health Network SUD Oversight Policy Advisory Board**

**Wednesday, June 18, 2025, 4:00 p.m.**

**CMH Association of Michigan (CMHAM)**

**507 S. Grand Ave  
Lansing, MI 48933**

**Meeting Minutes**

**1. Call to Order**

Chairperson Bryan Kolk called the MSHN SUD Regional Oversight Policy Board (OPB) of Directors Meeting to order at 4:00 p.m. Mr. Kolk reminded members participating virtually may not participate in or vote on matters before the board unless absent due to military duty, disability, or health-related condition. Mr. Dani Meier introduced Ms. MarChare Canada, MSHN Treatment Specialist.

**Board Member(s) Present:** Lori Burke (Shiawassee), Irene Cahill (Ingham), Jacob Gross (Clare), Charlean Hemminger (Ionia), John Hunter (Tuscola), Bryan Kolk (Newaygo), John Kroneck (Montcalm), Karen Link (Huron), Jim Moreno (Isabella), Jerrilynn Strong (Mecosta), Kim Thalison (Eaton), and Dwight Washington (Clinton)

**Board Member(s) Remote:** Bruce Caswell (Hillsdale)–Munising, MI and Emily Rayburn (Gratiot)–Ithaca, MI

**Board Member(s) Absent:** Lisa Ashley (Gladwin), Todd Gambrell (Midland), Christina Harrington (Saginaw), Justin Peters (Bay), David Turner (Osceola), and Rachel Vallad (Arenac), and Ed Woods (Jackson)

**Alternate Member(s) Present:** Nicole Fickes (Clinton), Charlie Mahar (Montcalm)-joined at 4:07 p.m., and Tanya Pratt (Ingham)

**Alternate Member(s) Remote:** Margery Briggs (Ionia)-Portland, MI

**Staff Members Present:** Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Dr. Dani Meier (Chief Clinical Officer), Dr. Trisha Thrush (Director of Substance Use Disorder Services and Operations); Sarah Andreotti (Prevention Specialist), Sherry Kletke (Executive Support Specialist), and MarChare Canada (Treatment Specialist)

**Staff Members Remote:** Sherrie Donnelly (Treatment and Recovery Specialist), Cari Patrick (Prevention Specialist), Joe Sedlock (Chief Executive Officer), and Sarah Surna (Prevention Specialist)

**Public Present:** Christa Merritt (Montcalm)

## 2. Roll Call

Mr. Dwight Washington provided the Roll Call for Board Attendance and informed the Board Chair, Bryan Kolk, that a quorum was present for board meeting business.

Mr. John Kroneck informed the board that he will be stepping down and Mr. Charlie Mahar will be the appointed replacement and Ms. Christa Merritt will be the alternate for Montcalm County.

## 3. Approval of Agenda for June 18, 2025

Board approval was requested for the Agenda of the June 18, 2025 Regular Business Meeting, as presented.

**MOTION BY JOHN HUNTER, SUPPORTED BY JIM MORENO, FOR APPROVAL OF THE JUNE 18, 2025 REGULAR BUSINESS MEETING AGENDA, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

## 4. Approval of Minutes from the February 19, 2025 Regular Business Meeting and the April 16, 2025 Regular Business Meeting

Board approval was requested for the draft meeting minutes of the February 19, 2025 Regular Business Meeting.

**MOTION BY CHARLEAN HEMMINGER, SUPPORTED BY JIM MORENO, FOR APPROVAL OF THE MINUTES OF THE FEBRUARY 19, 2025, MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

Board approval was requested for the draft meeting minutes of the April 16, 2025 Regular Business Meeting.

**MOTION BY JOHN HUNTER, SUPPORTED BY JOHN KRONECK, FOR APPROVAL OF THE MINUTES OF THE APRIL 16, 2025, MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

## 5. Public Comment

There was no public comment

## 6. Board Chair Report

Mr. Bryan Kolk called for discussion and approval of the Fiscal Year 2026 Oversight Policy Board meeting calendar as presented.

MSHN Administration may recommend a reduction to the number of meetings in fiscal year 2026 due to the lack of action items related to the PIHP Procurement and will bring forth any calendar changes to a future board meeting. Board members requested to receive the utilization reports in

the absence of the board meeting packet. Administration supported continuation of the county utilization/data reports.

**MOTION BY JIM MORENO, SUPPORTED BY IRENE CAHILL, FOR APPROVAL OF THE FISCAL YEAR 2026 SUD OVERSIGHT POLICY BOARD MEETING CALENDAR, AS PRESENTED. MOTION CARRIED: UNANIMOUSLY.**

## 7. Deputy Director Report

Ms. Amanda Ittner provided an overview of the written report included in the board meeting packet, and available on the MSHN website, highlighting:

### Regional Matters:

- SUD Oversight Policy Board Bylaws Review
- Michigan Department of Health and Human Services (MDHHS) Bidder Qualifications Announced-related to the PIHP Procurement News Release, reviewing the steps MSHN has undertaken to ensure continued public management, consumer voice, county connections and provided details on why MSHN (in its current form) doesn't qualify as a bidder. Board members discussed the efforts they can take to support public management. Administration agreed to distribute the Community Mental Health Association's action alert for OPB members action, noting that the alert was also included in the weekly constant contact.
- Annual Disclosure of Ownership, Controlling Interest, and Criminal Convictions
- Provider Network Adequacy Assessment (NAA)-FY24
- 26<sup>th</sup> Annual Substance Use and Co-Occurring Disorder Hybrid Conference

## 8. Substance Use Disorder Oversight Policy Board Bylaws

Board approval was requested for the revisions included in the Substance Use Disorder Oversight Policy Board Bylaws as provided in board meeting packets.

**MOTION BY KIM THALISON, SUPPORTED BY DWIGHT WASHINGTON, FOR APPROVAL OF THE REVISIONS TO THE SUBSTANCE USE DISORDER OVERSIGHT POLICY BOARD BYLAWS, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

## 9. Chief Financial Officer Report

Ms. Leslie Thomas provided an overview of the financial reports included in board meeting packets:

- FY2025 PA2 Funding and Expenditures by County
- FY2025 PA2 Use of Funds by County and Provider
- FY2025 Substance Use Disorder (SUD) Financial Summary Report as of April 2025

**10. Substance Use Disorder PA2 Contract Listing**

Ms. Leslie Thomas provided an overview and information on the FY25 Substance Use Disorder (SUD) PA2 Contract Listing as provided in the packet.

**MOTION BY JOHN HUNTER, SUPPORTED BY IRENE CAHILL, FOR APPROVAL OF THE FY25 SUBSTANCE USE DISORDER (SUD) PA2 CONTRACT LISTING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

**11. SUD Operating Update**

Dr. Dani Meier provided an overview of the written SUD Operations Report and the FY25 Q2 SUD County reports included in the board meeting packet, highlighting the below.

- Annual MSHN Region Prevention Conference
- Coordination with Dorothy Johnson Center (GVSU) in evaluation of Learning Collaborative activities and progress.
- Supporting providers during the PIHP procurement process
- Centers for Disease Control (CDC) reports show an uptick in overdose deaths in most recent 12 month reporting period

**12. Other Business**

There was no other business.

**13. Public Comment**

There was no public comment.

**14. Board Member Comment**

There were no further board member comments.

**15. Adjournment**

Chairperson Bryan Kolk adjourned the MSHN SUD Oversight Policy Advisory Board Meeting at 4:47 p.m.

*Meeting minutes submitted respectfully by:  
MSHN Executive Support Specialist*