

Mid-State Health Network (MSHN) Board of Directors Meeting  
Tuesday, May 13, 2025  
**MyMichigan Medical Center**  
Meeting Minutes

**1. Call to Order**

Chairperson Ed Woods called this meeting of the Mid-State Health Network Board of Directors to order at 5:03 p.m. Mr. Woods reminded members that those participating by phone may not vote on matters before the board unless absent due to military duty, disability, or health-related condition and the Board Member Conduct Policy, emphasizing that members seek recognition from the chair and honor time limits. Mr. Woods introduced new board members: Patrick Conley, appointed from Bay-Arenac Behavioral Health; and Tim Hanna, appointed from Community Mental Health Authority of Clinton, Eaton and Ingham Counties. Ms. Amanda Ittner introduced MSHN's newest staff members: Cathy Todd, Database and Report Coordinator; Christina Romero, SUD Care Navigator; and MarChare Canada, Treatment Specialist along with current staff members: Steve Grulke, Chief Information Officer and Cammie Myers, Utilization Management Administrator. Mr. Woods also welcomed Ms. Sara Lurie, Chief Executive Officer of Community Mental Health Authority of Clinton, Eaton and Ingham Counties.

**2. Board Member Ten Year Service Recognitions**

Chairperson Woods, Ms. Amanda Ittner, and Mr. Joe Sedlock expressed gratitude to board members that have served on the board for ten consecutive years, and each were presented with a plaque in acknowledgement of appreciation from MSHN. The board members recognized were David Griesing and Deb McPeek-McFadden.

**3. Roll Call**

Secretary Deb McPeek-McFadden provided the roll call for Board Members in attendance.

**Board Member(s) Present:** Greg Brodeur (Shiawassee), Patrick Conley (BABH), David Griesing (Tuscola), Dan Grimshaw (Tuscola), Tim Hanna (CEI), Tina Hicks (Gratiot), John Johansen (Montcalm), Pat McFarland (BABH), Deb McPeek-McFadden (The Right Door), Irene O'Boyle (Gratiot), Paul Palmer (CEI), Kurt Peasley (Montcalm), Joe Phillips (CMH for Central Michigan), Linda Purcey (The Right Door), Tracey Raquepaw (Saginaw), Kerin Scanlon (CMH for Central Michigan)-joined at 5:15 p.m., Richard Swartzendruber (Huron), Joanie Williams (Saginaw), and Ed Woods (LifeWays)

**Board Member(s) Remote:** Patty Bock (Huron)-Bad Axe, MI

**Board Member(s) Absent:** Brad Bohner (LifeWays), Ken DeLaat (Newaygo), Cindy Garber (Shiawassee), and Lori Schultz (Newaygo)

**Staff Member(s) Present:** Joseph Sedlock (Chief Executive Officer), Amanda Ittner (Deputy Director), Leslie Thomas (Chief Financial Officer), Sherry Kletke (Executive Support Specialist), Steve Grulke (Chief Information Officer), Cathy Todd (Database and Report Coordinator), Cammie Myers (Utilization Management Administrator), Christina Romero (SUD Care Navigator), and MarChare Canada (Treatment Specialist)

#### 4. Approval of Agenda for May 13, 2025

Board approval was requested for the Agenda of the May 13, 2025, Regular Business Meeting.

**MOTION BY DEB McPEEK-McFADDEN, SUPPORTED BY KURT PEASLEY, FOR APPROVAL OF THE AGENDA OF MAY 13, 2025 REGULAR BUSINESS MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

#### 5. Public Comment

There was no public comment.

#### 6. FY2024 Audit Presentation

Ms. Christina Schaub, from Roslund, Prestage and Company presented the financial audit of MSHN for fiscal year 2024. The opinion rendered by Roslund, Prestage and Company is that MSHNs financial statements present fairly, in all material respects, the respective financial position of the business-type activities, each major fund, and the aggregate remaining fund information of the Pre-paid Inpatient Health Plan (PIHP), as of September 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. This opinion is the highest level available. Mr. Ed Woods thanked Ms. Schaub and the team at Roslund, Prestage and Company for their ongoing assistance with MSHN financial audits. Mr. Woods also wished to thank Ms. Leslie Thomas for her work in ongoing integrity in leading the financial management of MSHN. Ms. Schaub expressed appreciation on behalf of Roslund, Prestage and Company to Ms. Leslie Thomas and the Finance team for being well prepared for the audit every year. Mr. Joe Sedlock also acknowledged Leslie Thomas and the team for their daily work attending to the financial details and integrity of the organization.

**MOTION BY PAUL PALMER, SUPPORTED BY TINA HICKS, TO RECEIVE AND FILE THE FY2024 AUDIT REPORT OF MID-STATE HEALTH NETWORK COMPLETED BY ROSLUND, PRESTAGE AND COMPANY. MOTION CARRIED UNANIMOUSLY.**

## **7. Chief Executive Officer's Report**

Mr. Joe Sedlock discussed several items from within his written report to the Board highlighting the following:

- PIHP/Regional Matters
  - Regional Financial Situation Update
  - Federal Action Eliminates about \$350,000 from MSHN Grant
  - Statewide PIHP Financial Information
  - Conflict Free Access and Planning Update
  - Competitive Procurement of PIHPs
  - MSHN Staff Retention Strategy
- State of Michigan/Statewide Activities – See written report for details.
  - KB Lawsuit Update
- Federal/National Updates and Activities
  - Health and Human Services (HHS), Substance Abuse and Mental Health Services Administration (SAMHSA), Certified Community Behavioral Health Clinics (CCBHCs)
  - Federal Poverty Guidelines
  - Key Facts About Medicaid Integrity (Fraud, Waste, Abuse)

## **8. Deputy Director's Report**

Ms. Amanda Ittner discussed several items in her written report to the board, highlighting the following:

- Staffing Update
- Substance Use Disorder Oversight Policy Board Members Receive Ten Year Awards
- Annual Disclosure of Ownership, Controlling Interest, and Criminal Convictions
- Provider Network Adequacy Assessment (NAA) – FY2024
- Balanced Scorecard for FY2025

Ms. Ittner presented an overview of the FY2024 Network Adequacy Assessment included within the board meeting packet to board members. Mr. Sedlock acknowledged Ms. Ittner and all others involved in compiling this very complex information. Mr. Woods asked Mr. Sedlock to pass along appreciation on behalf of the board to the Community Mental Health Service Programs for all their work in providing the services to the beneficiaries.

**9. Chief Financial Officer's Report**

Ms. Leslie Thomas provided an overview of the FY2025 Financial Analysis and financial statements included within board meeting packets for the period ended March 31, 2025.

**MOTION BY JOHN JOHANSEN, SUPPORTED BY PAUL PALMER, TO RECEIVE AND FILE THE PRELIMINARY STATEMENT OF NET POSITION AND STATEMENT OF ACTIVITIES FOR THE PERIOD ENDED MARCH 31, 2025, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.**

Ms. Tina Hicks left the meeting at 6:41 p.m.

**10. Contracts for Consideration/Approval**

Ms. Leslie Thomas provided an overview of the FY2025 contract listing provided in the board meeting packet and requested the board authorize MSHN's CEO to sign and fully execute the contracts listed on the FY2025 contract listing.

**MOTION BY DAN GRIMSHAW, SUPPORTED BY JOHN JOHANSEN TO AMEND MOTION TO RESCIND CONTRACT WITH MILLIMAN. MOTION CARRIED UNANIMOUSLY.**

**MOTION BY PAUL PALMER, SUPPORTED BY KURT PEASLEY, TO AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO SIGN AND FULLY EXECUTE THE CONTRACTS AS PRESENTED AND LISTED ON THE FY25 CONTRACT LISTING. MOTION CARRIED UNANIMOUSLY.**

**11. Executive Committee Report**

Mr. Ed Woods informed board members the Executive Committee met on April 18, 2025, and the committee reviewed the list of board members that have completed, or are in the process of, the BoardWorks training offered by the Community Mental Health Association of Michigan (CMHA). The Executive Committee encourages full certification for all board members. Other material reviewed has been discussed earlier in this meeting and the notes from the Executive Committee meeting are found under the Consent Agenda item in the packet.

**12. Chairperson's Report**

Mr. Ed Woods called on Mr. David Griesing for a report following his attendance at the National Council on Mental Wellbeing Annual Conference that took place on May 5-7, 2025.

Mr. Woods asked for volunteer(s) to act as voting delegates for the CMHA Member Assembly Meeting coming up at the Summer Conference on June 9, 2025, in Traverse City. Mr. David Griesing will be the delegate for MSHN. MSHN Administration will provide Mr. Griesing's name to CMHA.

**13. Approval of Consent Agenda**

Board approval was requested for items on the consent agenda as listed in the motion below, and as presented with a correction to the PA2 Fund Use Policy to correct two 50% figures to 40% to reflect the updated 40% distribution ratio of the PA2 funds from the

counties to MSHN for use in substance abuse treatment programs within the county that generated the revenue.

**MOTION BY JOHN JOHANSEN, SUPPORTED BY PAUL PALMER, TO APPROVE THE FOLLOWING DOCUMENTS ON THE CONSENT AGENDA: APPROVE MINUTES OF THE MARCH 4, 2025 BOARD OF DIRECTORS MEETING; RECEIVE BOARD EXECUTIVE COMMITTEE MEETING MINUTES OF APRIL 18, 2025; RECEIVE POLICY COMMITTEE MEETING MINUTES OF APRIL 1, 2025; RECEIVE OPERATIONS COUNCIL KEY DECISIONS OF FEBRUARY 25, 2025, MARCH 17, 2025, AND APRIL 21, 2025; AND TO APPROVE ALL THE FOLLOWING POLICIES WITH THE CORRECTION TO THE PA2 FUND USE POLICY: APPOINTED MEMBER COMPENSATION, CASH MANAGEMENT, CASH MANAGEMENT-ADVANCES, CASH MANAGEMENT-BUDGET & OVERSIGHT, CASH MANAGEMENT-COST SETTLEMENT, COSTING POLICY, FINANCIAL MANAGEMENT, FIXED ASSET DEPRECIATION, FOOD EXPENSE, INVESTMENT, PA2 FUND USE, PA2 INTEREST ALLOCATION, PROCUREMENT, RISK MANAGEMENT-INTERNAL SERVICE FUND, SUD-TREATMENT-INCOME ELIGIBILITY & FEES, TRAVEL, AND ADMINISTRATIVE & RETAINED CONTRACT MONITORING & OVERSIGHT. MOTION CARRIED UNANIMOUSLY.**

**14. Other Business**

There was no other business.

**15. Public Comment**

There was no public comment.

**16. Adjournment**

The MSHN Board of Directors Regular Business Meeting adjourned at 6:55 p.m.