

**Meeting Date: November 14, 2018**

**\*Attendance by phone**

- ☒ **MSHN – Leslie Thomas**
- ☒ **MSHN – Amy Keinath**
- ☒ **Bay – Marci Rozek\***
- ☒ **CEI – Stacia Chick\***
- ☒ **Central – LeeAnn Allbee**
- ☒ **Gratiot – Shad Stroh**
- ☒ **Huron – Anthony Ferzo\***
- ☒ **Lifeways – Alison Magda**
- ☒ **Montcalm – Jim Wise\***
- ☒ **Newaygo – Jeff Labun**
- ☒ **Saginaw – Laura Argyle**
- ☒ **Shiawassee – Kevin Hartley\***
- ☒ **The Right Door – Nathan Derusha**
- ☒ **Tuscola – Jennifer Hagedon\***

**KEY DISCUSSION TOPICS**

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from October 2018
- Policies and Procedures
- Savings Estimates
- Autism Funding Review
- New Autism Codes
- Interim Cost Settlement
- Payment Files and Accompanying Documentation
- Relias Contract
- 24/7/365 Access Reporting and Exhibit H
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: December 10, 2018; 10:00am to 12:00pm – **MSHN**

**✓ KEY DECISIONS**

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with the addition of Dale Howe enrollment report and Medicaid sub-contract approval.
- Approval of Snapshot from October 2018 – Approved as presented.
- Policies and Procedures – Financial Cash Management
  - Leslie reviewed changes made to the policy previously named Cash Management – Healthy Michigan Plan. The changes were made to address Board concerns regarding budgeting and oversight. The new policy name will be Cash Management – Budget and Cost Oversight.
  - The policy now includes all funding sources. Cost containment plans will be required if budgeted expenses will exceed projected revenues by CMHSP by 1% or more. A cost containment plan may be requested, but is not required, if a CMHSP is overspending throughout the year.
  - The policy is more relevant for budgeting purposes; oversight is done through monitoring of the reports completed during the year.

- Language will be added regarding the ISF and savings and the requirement for cost containment plans. Marci will be sending suggested language to address regional oversight.
- Suggested changes should be submitted to Leslie in early December. A final version will be distributed for review prior to submission to Operations Council.
- Savings Estimates – The interim FSR savings estimates were reviewed. The ISF will be fully funded at 7.5% with roughly \$6.9M in Medicaid savings. Final results will vary. The enrollment chart as prepared by Dale Howe was reviewed.
- Autism Funding Review – As requested at the October meeting, other autism funding options were presented. The current process uses the number of WSA enrollees by CMHSP as compared to the regional enrollees. The other options included using the number of WSA enrollees with an IPOS and straight capitation. The CMHSPs were polled for the option that should be used with the following results: Current = 1; Current or IPOS = 2; IPOS or Current = 6; IPOS = 2; Capitation = 1. Capitation was selected to be consistent with other funding sources. Until a final decision is made, the current process will be used; any changes will be prospective.
- New Autism Codes – A statewide autism workgroup was formed to discuss the new codes. The workgroup will be proposing to EDIT a start date of April 1, 2019.
- Interim Cost Settlement – Interim FSR verifications were sent. As in prior years, an interim cost settlement will be done at 85% of the amount calculated as either due to or due from MSHN. For those CMHSPs with a balance due to MSHN, payment should be made November 30<sup>th</sup>. For those CMHSPs with a balance due from MSHN, payment will be issued November 30<sup>th</sup>. Amy will send a separate communication with the amounts.
- Payment Files and Accompanying Documentation – The November payment file will be updated to split the IPA between Medicaid and HMP. As discussed at the PIHP CFO meeting, the IPA has not been approved meaning that HICA tax may be collected for the first quarter of the year. Leslie will provide updates as necessary.
- Relias Contract – The Board approved a regional contract at the November meeting. Leslie will continue to provide information as needed.
- 24/7/365 Access Reporting and Exhibit H – Funding is intended to be used for SUD access, behavioral health prevention, collaboration with coalitions, and SUD customer services. A form has been created to report information beginning in FY2019. If funding is not being used to support a specific category, please mark as N/A. Leslie will follow up with Amanda Horgan and Kim Zimmerman regarding information related to customer services and recipient rights.
- MSHN Regional Admission and Benefit Stabilization Workgroup – The workgroup is looking to finalize clinical eligibility criteria in November with presentation to Operations Council in December.
- MDHHS MUNC and Encounter Reporting Workgroup – No meeting.
- Behavioral Health Fee Screens – The advisory group has been meeting with Milliman staff to provide education about the CMH system. Milliman is still planning to visit each CMHSP and PIHP in February and March. Jeff will continue to provide updates as needed.
- Rate Setting Update – No discussion. The next meeting is November 27<sup>th</sup>.
- Reporting: LARA license, NPI, and CHAMPS enrollment – Leslie will follow up with Forest Goodrich to determine if MSHN will be rejecting encounters for missing LARA licenses or NPIs.

	<ul style="list-style-type: none"> <li>• Other updates – PIHP CFO, Contract Negotiation Committee, EDIT – The PIHP CFOs continue to discuss GAIN training costs and MLR. The next EDIT meeting is November 15<sup>th</sup>.</li> <li>• Sharing things that we have learned that could be helpful to others – Finance Council meetings will be the second Monday of each month in 2019 except October and November. There will be no February meeting. Leslie will be sending out meeting invites.</li> <li>• Medicaid Sub-contracts – The Board approved the Medicaid sub-contracts at the November meeting.</li> </ul>
<p>✓ <b>ACTION/INPUT REQUIRED</b></p>	<ul style="list-style-type: none"> <li>✓ Suggested changes to the new policy should be sent to Leslie by early December.</li> <li>✓ Interim cost settlements will occur November 30<sup>th</sup>.</li> <li>✓ Leslie will follow up regarding reporting of SUD customer services and recipient rights.</li> <li>✓ Leslie will follow up regarding encounter reporting for LARA licenses and NPIs.</li> <li>✓ Leslie will send out invites for 2019 Finance Council meetings.</li> </ul>
<p>✓ <b>KEY DATES</b></p>	<ul style="list-style-type: none"> <li>• Next Meeting: December 10, 2018; 10:00am to 12:00pm – <b>MSHN</b></li> </ul>