

Meeting Date: November 15, 2018

Attendees: (*by phone)
BABH-Sarah Holsinger
CEI-Elise Magen*, Emily Wollner*
CMHCM-Sherry Hockstra
GIHN-Lynn Charping
HBH-Levi Zagorski*
Lifeways-Alexis Shapiro*
MCN-Sally Culey*
Newaygo-Andrea Sturr*
Saginaw-Julie McCulloch*
Shiawassee-Becky Dohring
TRD-
TBHS-Susan Baranski
MSHN-Sandy Gettel

KEY DISCUSSION TOPICS

- Performance Measure Update: Behavior Treatment, Performance Indicators, Satisfaction Surveys, National Core Indicators(NCI)
- Retained Contract Functions Update: Critical Incidents
- Performance Improvement Project: RSA-Administrators Version, HEDIS Measure FY18 PIP. HEDIS Measure Diabetes Screen
- Retained Functions Contract
- Annual QIC Report and QAPIP Plan
- MSHN Priority Measures Performance Report
- MDHHS Meeting Updates: PI Sub Work Group
- Site Review Updates: Updated Tools Review, Audit Module Corrective Action Process

✓ **KEY DECISIONS**

- Review & Approve Minutes- The minutes from 10/25/18 were approved as submitted
- Review & Approved agenda with additions
- Performance Measure Update
 - ✓ Behavior Treatment Review for FY18Q4-Quarterly data form CMHSPs received. Waiting for clarification from one CMHSP
 - ✓ Performance Indicators
 - Performance Indicator FAQ Document follow up-No guidance received yet for the use of the partial as it relates to the indicators.
- Satisfaction Surveys
 - ✓ A request was made by one CMHSP to gather the information and complete a regional summary. Sandy will follow up with those who have not utilized the MHSIP/YSS templates or not yet completed a process for completion of a different survey to determine timelines and the potential of a regional summary. 7 out of 12 CMHSP completed the MHSIP and YSS. The other 5 have completed a different survey or have a plan for completion. Those that have not used the MHSIP or YSS templates are reviewing their document to see if the question related to Satisfaction with the Person-Centered Plan is included
- National Core Indicator Survey Report
 - ✓ Reviewed the NCI PowerPoint. MDHHS is not currently providing data for each specific CMHSP. The sample size does allow for the data to be generalized throughout Michigan. Sandy is inquiring about obtaining the regional data. Noted variances with the Michigan data and National data as well as any changes since the previous administration. There is a session at the Improving Outcomes Conference on the NCI. Recommended to review Data and provide feedback to during session.
- Performance Improvement Projects
 - ✓ RSA-R – Follow up for previous meeting related to the RSA-R Requirements. RSA-R Administrators Version will be the 2nd Performance Improvement Project Continued for 4th year. RSA-Provider will begin in FY19-FY21. The implementation plan was updated, reviewed and finalized with edits. Sandy will send out final copy and survey monkey link Friday.

	<ul style="list-style-type: none"> ✓ HEDIS Measure FY18 PIP -January we will review the first 9 months of the data and determine potential interventions and barriers to begin development of the fishbone diagram ✓ HEDIS Measure Diabetes Screen. Reminder to review Care Alerts by November 25th. Sandy will be sending a new file out with the entire years open care alerts Friday • Annual QIC Report and QAPIP Plan <ul style="list-style-type: none"> ✓ QIC Annual Report completed and approved. The QAPIP was reviewed and approved with edits. No substantive changes. References updated. Sandy will send out final copies. • MSHN Priority Measure Performance Report-Monthly updates. Deferred, waiting for clarification on labeling from Zenith. • Retained Contract Functions Update <ul style="list-style-type: none"> ✓ Critical Incidents-Partial review of the data. The number served in the appropriate FY had not been received by all CMHSPs. Clarification was received, and the new request is for the number served for FY18 is to be sent. This will be transitioning to MSHN. The current plan is to begin submissions to REMI in January. This may include events that have occurred prior to January. A manual file upload process for those who are not using the EMR to generate the incidents will be available. PCE EMRs have the critical incident reporting module built in. Talk with your Project Manager to determine needs to ensure upload will be ready. Sandy will send out follow-up email as dates are identified for testing. • Annual QIC Report and QAPIP Plan. <ul style="list-style-type: none"> ✓ QIC Annual Report completed and approved. The QAPIP was reviewed and approved with edits. No substantive changes. References updated. Sandy will send out final copies. • MDHHS Meeting Updates <ul style="list-style-type: none"> ✓ Performance Indicator Work Group for Indicator 2 & 3: Will the addition of the H0002 as an assessment impact current processes? Appears it will not have an impact if it remains optional. The intention is not for it to be required. This will continue to be based on each process that the CMHSPs are using. Provide any additional feedback before November 20th • Site Review Updates <ul style="list-style-type: none"> ✓ MDHHS Waiver Review. Approval of Corrective Action plan not received from MDHHS yet ✓ MSHN Updated Site Review Tools review -Carolyn reviewed the process for review and update of the review tools and changes with the following tools: Consumer Chart Monitoring tool, Delegated Managed Care tool, Program Specific tool, Staff Training. Clarification related to the new Pre-plan and PCP standards were discussed and requested. CMHSPs were given until November 27th to provide feedback. May send feedback to Sandy and Melissa ✓ Audit Module Corrective Action Process-Instructions in box, did not have time to review in detail. CMHSPs please provide the primary contact for the site reviews to Sandy and Amy Dillon.
<p>✓ ACTION STEPS</p>	<ul style="list-style-type: none"> • Sandy to follow up with CMHSPs who did not utilize the MHSIP/YSS to determine if current process includes questions related to Person Centered Planning. Let Sandy know any opposition to a regional summary if the MHSIP/YSS was not utilized. Follow up discussion next month. • Sandy to send out final documents including: RSA--R Implementation Plan with Survey Monkey Link and forms for administration November 15-December 14th. QIC Annual Report, 2019 QAPIP Plan. • Sandy to send out Care Alerts for Diabetes Screening with expected follow up by CMHSP within 30 days. • Sandy to seek MDHHS Guidance on the inclusion or exclusion of Partial Hospitalization as a follow up visit or Indicator 4. • CMHSPs send feedback relate to Performance Indicators (by 11-20-18), Delegated Managed Care Tools (11-27-18) • CMHSPs send primary contact information for DMC Reviews. • CMHSPs send total Medicaid served for FY18 to Emily, Elise for Critical Incident Analysis
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • Next Meeting: Conference Call to be determined for December.