



Council, Committee or Workgroup Meeting Snapshot

Meeting: Information Technology Council

Date: May 20, 2020

ITC Attendees

- MSHN - Forest Goodrich
- Bay – Brett Kish
- CEI – Joanne Holland
- Central – Brian McNeill
- Gratiot – Alec Keck
- Huron - Shannon Wichert
- Lifeways – Alexis Shapiro
- Montcalm – Bill Mason
- Newaygo - Jay Hollinger
- Saginaw – AmyLou Douglas
- Shiawassee - Doug Meylan
- Right Door – Nathan Derusha
- Tuscola - Tammy Smith

Guests

- MSHN – Shyam Marar
- MSHN – Steve Grulke
- MSHN – Linda Proper
- Central – Jane Cole
- Central – Kevin Faught
- Lifeways – Holly Paige
- Right Door – Jill Carter

KEY DISCUSSION TOPICS

- Approval of snapshot from April 2020
- MDHHS Tax ID request
- HSAG consumer list request for source verification
- COVID-19 lab files on MSHN ftpsite
- COVID-19 issues and updates
- REMI BH-TEDS, Encounter reporting
- CIO forum update
- LOCUS file and process from MDHHS
- HIE process for LOCUS data to MSHN Veterans Status summary request
- Other  
IT Council meeting will be call-in only for June e911 expansion rules return to work and health risk software

✓ KEY DECISIONS

- April 15 minutes approved. Any changes, please send to [jennifer.mccoy@midstatehealthnetwork.org](mailto:jennifer.mccoy@midstatehealthnetwork.org)
- Forest thanked ITC members for their work on getting a complete list of providers and Tax IDs ready for MSHN and MDHHS on short notice. Jeff W. at MDHHS received our aggregated file in time and didn't have any concerns.
- Forest informed ITC members that HSAG sent the request on consumer documentation to support the source references. Sandy posted this information securely for QIC members to process.
- Shyam split and posted COVID-19 lab result files for ITC members to use. This information is coming to us from MiHIN as a return file from the ACRS file that we submit to receive ADTs. Forest explained the process and that this information was being incorporated into REMI. PCE Systems was working on the format and consistency of the data and then will consider expanded it into CMHSP EMRs. Joanne cautioned that the information is lagging and everyone will need to take time to consider what/how they might even try to use this in their clinical processes.
- ITC members spent time talking about technology issues still lingering with the remote work force. Most issues have stabilized. Mobile phone applications and using a verbal consent process are in the forefront for discussion.

- Shyam reported no concerns with BH-TEDS and encounter file processing. Forest asked ITC members if they were having any issues with submitting information due to COVID-19 and telehealth activities. ITC members indicated that files were processing as normal. Forest also asked if anyone had been looking at the volume of encounters being submitted. ITC members suggested it was too early to determine impact. Shyam and Steve will begin doing some analysis with this information.
- Alexis gave a report on a few items from CIO forum meeting this month. The most important item being the BH ADT specification document is final and ITC will be talking about planning and implementation over the next several meetings.
- Steve confirmed the submission of LOCUS data results to MDHHS for Kathy Haines to review. He noted that our region moves from about a 67% compliance rate to about 90% when MDHHS re-factors the valid reasons for omitting LOCUS when appropriate.
- Steve talked with ITC members about the REMI plans to develop an HIE process for LOCUS data versus using BOX. He acknowledged with Joanne that CEI (using Streamline) will need to develop a web service process in order to participate and that Joanne is willing as it will reduce the time and resources needed to continue this process on a monthly basis. Joanne did request that the REMI process should support the existing file submission template as it was decided by the UM committee and ITC several years ago and we should maintain it. ITC members agreed and Steve will work with PCE Systems to ensure this process. ITC members would like to proceed with this exchange process.
- Forest provided the contract language for doing a summary on Veterans and other military fields on BH-TEDS record submission and improving the “Not Collected” values. ITC members can work with their QIC members to get Sandy the summary findings. Forest emphasized that detailed information is not required.
- Forest announced that June ITC meeting will be conference call only.
- Brian polled ITC members to see what others are doing as it relates to needed telephone system upgrades to meet the expanded e911 rules going into effect January 1, 2021. Brian suggested that he is going to need to consider a software service add-on to his existing system. Brett talked about being able to meet the requirements through his on-premise equipment and vlans. Jay indicated that his system is setup to do it now. Joanne is concerned and has her staff looking into it. Doug stated that his telco service has it covered. Alexis offered for Brian to talk with Amon to see how Lifeways is handling it. Others are still evaluating and planning.
- Bill asked if anyone was looking at return to work survey and scheduling software as it relates to COVID-19 and the requirements needed for health and safety of the workforce. He identified ClearPass as a suggested type of solution and wanted to know if anyone was considering anything yet. Nobody identified specific software but some discussion occurred about what this process may look like and how to go about evaluating tools. Forest indicated that MSHN is considering ClearPass along with other potential options and that a presentation/demonstration of its use can be scheduled for ITC members. Jay talked about Newaygo putting in video and heat scanning solutions at their entrances to assist with the requirements. We will continue this topic at next month’s meeting.

✓ **ACTION/INPUT REQUIRED**

- ITC members, at their convenience, will retrieve the COVID-19 lab results files and develop a process to include into their workflows.

	<ul style="list-style-type: none"><li>• Steve will submit the IT request for REMI to begin the development of an automated web service for LOCUS data exchange between EMRs and REMI.</li><li>• Forest will contact Providence Consulting about demonstrating ClearPass in use.</li></ul>
✓ <b>KEY DATA POINTS/DATES</b>	<ul style="list-style-type: none"><li>• ITC Meeting: June 17, 2020 1pm–3pm conference call only</li><li>• CIO forum meeting: June 26, 2020 9am-11:30am conference call only</li></ul>