

**Meeting Date: March 11, 2019**

**\*Attendance by phone**

- ☒ MSHN – Leslie Thomas
- ☒ MSHN – Amy Keinath
- ☒ Bay – Marci Rozek
- ☒ CEI – Stacia Chick
- ☒ Central – LeeAnn Allbee\*
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo\*
- ☒ Lifeways – Alison Magda
- ☒ Montcalm – Jim Wise\*
- ☒ Newaygo – Jeff Labun\*
- ☒ Saginaw – Laura Argyle
- ☒ Shiawassee – Kevin Hartley
- ☒ The Right Door – Nathan Derusha
- ☒ Tuscola – Jennifer Hagedon

**KEY DISCUSSION TOPICS**

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from January 2019
- Policies and Procedures
- Autism Funding Review
- Autism Fee Schedules
- PBIP Distribution
- Balanced Scorecard Review
- Savings Estimates, Operations Council Report Request, and Year-End Reporting
- 24/7/365 Access Reporting and Exhibit H
- Monthly Reporting Revenue and Expenses
- Milliman CMHSP/PIHP Tool Reporting
- MSA Policy Updates
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: April 8, 2019; 10:00am to 12:00pm – **CMH for Central Michigan, 301 Crapo, Mt. Pleasant; Lake Superior Room**

**✓ KEY DECISIONS**

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with addition of Direct Care Worker Wage Increase and Minimum Wage Increase.
- Approval of Snapshot from January 2019 – Approved as presented.
- Policies and Procedures – All policies and procedures are due for review in March and forwarded to Operations Council in April or May.
  - There was a question regarding the oversight language in the audit policy; the requirement may have been part of the initial AFP response. Leslie will review the AFP language.
  - The COFR policy was updated to change the reference from the attachment to the technical advisory.
  - The budget procedure references the recently revised budget and oversight policy.
  - No changes were made to the autism payment procedure pending any changes in the disbursement process.

- Autism Funding Review – There was no action by Operations Council in February and will be discussed further in March. One of the concerns is using a funding methodology that varies from sub-capitation.
- Autism Fee Schedules – Leslie completed an analysis related to the updated autism fee schedule. The changes appear to be neutral in terms of capitation rates.
- PBIP Distribution – The FY18 PBIP distribution was calculated based on the procedure approved in FY17. Funds will be distributed when received.
- Balanced Scorecard Review – The measures developed by Leslie and Amanda were reviewed. Value-based purchasing options were briefly discussed.
- Savings Estimates, Operations Council Report Request, and Year-End Reporting –
  - Submitted year-end reports (UNC, FSR) are saved on Box.
  - FY18 savings is \$8.3M with a fully funded ISF of \$41.5M. FY19 savings is \$23.7M based on first quarter information and represents 4.3% of revenue.
  - Operations Council requested additional information for planning purposes as the smoothing plan ends in FY20; additional tabs were added to the savings documents.
  - Autism information will be added to the expense comparison by fiscal year document and forwarded to the group. FY16 would have been the first year of autism expansion beginning in January.
- 24/7/365 Access Reporting and Exhibit H – No discussion.
- Monthly Reporting Revenue and Expenses – The DHHS monthly reporting requirement has been delayed for the CMHSPs until June. MSHN may request CMHSP information pending the PIHP reporting requirements.
- Milliman CMHSP/PIHP Tool Reporting – If anyone finds ways to simplify reporting, please share with the group.
- MSA Policy Updates – MSA bulletins will be shared with the group and discussed if action is required. No action is required on the bulletins shared this month.
- MSHN Regional Admission and Benefit Stabilization Workgroup – TBD Solutions has been chosen through a bid process to develop regional authorization standards.
- MDHHS MUNC and Encounter Reporting Workgroup – No meeting.
- Behavioral Health Fee Screens – See notes under Milliman CMHSP/PIHP Tool Reporting.
- Rate Setting Update – Milliman reviewed a power point regarding rate development and the risk adjustment methodology for FY20 rates. Milliman will no longer provide revenue projections by PIHP. Leslie will upload the presentation to Box.
- Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion.
- Other updates – PIHP CFO, Contract Negotiation Committee, EDIT – The PIHP CFOs continue to discuss MLR; the due date was extended pending release of the form and instructions. EDIT was cancelled.
- Direct Care Worker Wage Increase – No additional information has been received.
- Minimum Wage Increase – Based on feedback, contracts are not being amended related to the minimum wage increase. The PTO requirement is also being analyzed for potential rate increases.
- Sharing things that we have learned that could be helpful to others – No discussion.

✓ <b>ACTION/INPUT REQUIRED</b>	<ul style="list-style-type: none"><li>✓ Leslie to forward autism fee schedule analysis</li><li>✓ Amy to update the expense comparison document with autism information</li><li>✓ Leslie to upload the Milliman rate setting presentation to Box</li></ul>
✓ <b>KEY DATES</b>	<ul style="list-style-type: none"><li>• Next Meeting: April 8, 2019; 10:00am to 12:00pm – <b>CMH for Central Michigan, 301 Crapo, Mt. Pleasant; Lake Superior Room</b></li></ul>