

**Meeting Date: July 9, 2018**

**\*Attendance by phone**

- MSHN – Leslie Thomas**
- MSHN – Amy Keinath**
- Bay – Ellen Lesniak\***
- CEI – Stacia Chick**
- Central – LeeAnn Allbee**
- Gratiot – Shad Stroh**
- Huron – Anthony Ferzo**
- Lifeways – Alison Magda**
- Montcalm – Jim Wise**
- Newaygo – Scott Woodside\***
- Saginaw – Richard Carpenter\***
- Shiawassee – Kevin Hartley**
- The Right Door – Nathan Derusha**
- Tuscola – Jennifer Hagedon\***

**KEY DISCUSSION TOPICS**

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from July 2018
- Policies and Procedures
- Savings Estimates – Projections
- Six-Month UNC Reports
- FY19 Budget Review
- FY19 Clubhouse Spenddown Project
- Relias Contract (Informational)
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MSHN Autism Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee (Report dates)
- Sharing things that we have learned that could be helpful to others
- Next Meeting: September 10, 2018; 10:00am to 12:00pm – **Gratiot, 608 Wright Ave., Alma**

**✓ KEY DECISIONS**

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with no additions.
- Approval of Snapshot from July 2018 – Approved as presented.
- Policies and Procedures – Leslie reviewed the ISF documents that were submitted to Operations Council.
- Savings Estimates – Trending information through July is due August 31<sup>st</sup>. Amy will update the document and send an email to the group.
- Six-Month UNC Reports – Completion of the report was discussed. DHHS has identified a threshold of 2-3% for reporting of variances. Reports are due to Amy August 17<sup>th</sup> for compilation. MSHN will submit one report which will include the aggregated information along with the individual CMHSP reports. CMHSPs are not required to submit separate reports to DHHS.
- FY19 Budget Review – The draft budget was reviewed. There is a surplus of \$4.6M budgeted for FY19 with a fully funded internal service fund.
- FY19 Clubhouse Spenddown Project – For those CMHSPs participating in the Clubhouse Spenddown Project, quarterly reporting will be required. Amy will send out the reporting template.

	<ul style="list-style-type: none"> <li>• Relias Contract – Operations Council has been discussing having a single contract with Relias. For those with existing contracts, it is expected that those will be rolled into the single MSHN contract. Leslie will follow up with Amanda.</li> <li>• MSHN Regional Admission and Benefit Stabilization Workgroup – The group is reviewing clinical assessments and protocols, authorization practices, and high volume and high dollar services. The workgroup will also be considering parity requirements.</li> <li>• MSHN Autism Workgroup – The workgroup has representation from various councils and committees. The group is looking at ways to standardize contracting, credentialing, and compliance review and monitoring.</li> <li>• MDHHS MUNC and Encounter Reporting Workgroup – No discussion. The next meeting is scheduled in August.</li> <li>• Rate Setting Update – Rates for the first quarter of FY19 will use the old geographic factor. Beginning in the second quarter, the geographic factor will be updated but will not be retroactive. PIHPs with questionable diagnostic information can submit updated encounters. Based on review, the MSHN diagnostic information was accurately submitted and does not need to be resubmitted.</li> <li>• Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion.</li> <li>• Other updates – PIHP CFO, Contract Negotiation Committee, EDIT – Richard provided an update related to the PIHP CFO workgroup. Other PIHP CFO items included in other Finance Council discussion.</li> <li>• Sharing things that we have learned that could be helpful to others – <ul style="list-style-type: none"> <li>○ How do others handle the sequestration done on Medicare payments? Medicare should be deducting the sequestration amount from the allowed amount when making payments.</li> <li>○ There was discussion about changing meeting dates to allow more time for review of information before sending to Operations Council. The meeting dates will continue to be the second Monday of the month in 2019.</li> </ul> </li> </ul>
<p>✓ <b>ACTION/INPUT REQUIRED</b></p>	<ul style="list-style-type: none"> <li>✓ Trending information through July is due August 31<sup>st</sup></li> <li>✓ Six-month UNC reports are due to Amy August 17<sup>th</sup></li> <li>✓ Amy will send out the Clubhouse Spenddown Project reporting template</li> <li>✓ Leslie will follow up with Amanda regarding the Relias contract</li> </ul>
<p>✓ <b>KEY DATES</b></p>	<ul style="list-style-type: none"> <li>• Next Meeting: September 10, 2018; 10:00am to 12:00pm – <b>Gratiot, 608 Wright Ave., Alma</b></li> </ul>