

Meeting Date: September 9, 2019

***Attendance by phone**

- MSHN – Leslie Thomas**
- MSHN – Amy Keinath**
- Bay – Marci Rozek***
- CEI – Stacia Chick**
- Central – LeeAnn Allbee**
- Gratiot – Shad Stroh**
- Huron – Anthony Ferzo***
- Lifeways – Alison Magda**
- Montcalm – Jim Wise***
- Newaygo – Jeff Labun***
- Saginaw – Laura Argyle**
- Shiawassee – Inna Mason***
- The Right Door – Nathan Derusha**
- Tuscola – Jennifer Hagedon***

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from August 2019
- Policies and Procedures
- Mid-year UNC Reports and Projection FSR
- Savings Estimates through July
- Relias Expense
- FY20 Budget Update
- CMHSP Variances
- Monthly Expenditures Report Update
- MDHHS Contract Updates
- Autism Funding Review – Operations Council Update
- 24/7/365 Access Reporting and Exhibit H
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: October 10, 2019; 10:00am to 12:00pm – **MSHN, 530 W. Ionia, Suite E, Lansing**

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with addition of autism services.
- Approval of Snapshot from August 2019 – Approved as presented.
- Policies and Procedures – No policies or procedures to review.
- Mid-year UNC Reports and Projection FSR – Reports were submitted on August 30th and are saved on Box.
- Savings Estimates through July – The ISF continues to be fully funding with \$16.7M in projected savings.
- Relias Expense – Amanda is still following up from the previous discussions. Rate increases resulted from Relias transferring all users to the same level instead of having multiple user levels as previously held with the CMHSP contracts.
- FY20 Budget Update – Leslie reviewed the budget document to be presented to the Board on September 10th. Revenue amounts were based on FY19 capitation rates.
- CMHSP Variances – Leslie reviewed the document for CMHSPs with budget increases greater than 5%. The information is requested to address any possible questions during the Board meeting and is for internal use only.

	<p>The group requested that SUD budget and expense information for Medicaid and HMP be included on any applicable documents for review at Finance Council. PA2 documents prepared for bi-monthly OPB meetings will be distributed as informational. SUD expense information will be added to the budget to actual document.</p> <ul style="list-style-type: none"> • Monthly Expenditures Report Update – Leslie is on a DHHS workgroup to finalize the monthly financial reporting form. Once the PIHP form has been completed, CMHSPs will be asked to test the CMHSP form. DHHS is looking for actual expenses each month with a due date 45 days following the month completed. Leslie will clarify if expenses should be reported on an accrual or cash basis. There are concerns about the purpose of the report and the frequency at which DHHS will review the information. Monthly reporting is currently not in the contract but is expected to be added at a future date. • MDHHS Contract Updates – Medicaid Provider Manual updates were distributed in addition to a DHHS letter regarding a temporary nursing facility quality assurance supplement percentage reduction. • Autism Funding Review – Operations Council Update – No discussion. • 24/7/365 Access Reporting and Exhibit H – No discussion. • MSHN Regional Admission and Benefit Stabilization Workgroup – No discussion, last meeting canceled. • MDHHS MUNC and Encounter Reporting Workgroup – No meeting. • Behavioral Health Fee Screens – No discussion. • Rate Setting Update – FY20 draft rates were received September 5th. A follow up meeting is scheduled with DHHS and Milliman on September 9th. There was a request to get a copy of the Milliman documents for CMHSP review. Leslie will follow up with Joe regarding distribution of the draft materials. • Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion. • Other updates – PIHP CFO, Contract Negotiation Committee, EDIT –EDIT is scheduled for September 19th. • Sharing things that we have learned that could be helpful to others – <ul style="list-style-type: none"> ○ Tuscola has noticed individuals are being retroactively disenrolled from Medicaid. It does not appear to be a region wide issue. ○ Saginaw questioned MSHN communication because often multiple committees or councils receive the same request for information. MSHN communicates with all committees or councils that may be involved in the request. The CMHSP should coordinate internally to determine which department should complete the request. ○ Saginaw is restructuring and requested information from others that may have an enrollment or coordination of benefits position. • Autism Services – Bay questioned whether others have seen an increase in ancillary services, i.e. OT and speech, when individuals begin autism services. Others confirmed there is an increase in ancillary services.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> ✓ Leslie will continue to inform group of Relias activities ✓ SUD information will be incorporated into documents if not currently included ✓ Leslie will follow up with Joe regarding distribution of draft capitation rates
<p>✓ KEY DATES</p>	<ul style="list-style-type: none"> • Next Meeting: October 10, 2019; 10:00am to 12:00pm – MSHN, 530 W. Ionia, Suite E, Lansing