

Meeting Date: October 11, 2018

***Attendance by phone**

- ☒ MSHN – Leslie Thomas
- ☒ MSHN – Amy Keinath
- ☒ MSHN – Jennifer McCoy*
- ☒ Bay – Marci Rozek*
- ☒ CEI – Stacia Chick*
- ☒ Central – LeeAnn Allbee*
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo*
- ☒ Lifeways – Alison Magda*
- ☒ Montcalm – Jim Wise
- ☒ Newaygo – Carol Mills*
- ☒ Newaygo – Jeff Labun*
- ☒ Saginaw – Laura Argyle*
- ☒ Shiawassee – Kevin Hartley*
- ☒ The Right Door – Nathan Derusha*
- ☒ Tuscola – Jennifer Hagedon*

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from September 2018
- Policies and Procedures
- FY19 Revenue Projections
- Interim FSR
- Payment Files and Accompanying Documentation
- Relias Contract
- 24/7/365 Access
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: November 14, 2018; 10:00am to 12:00pm – **Central, 301 S. Crapo, Mt. Pleasant**

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with the addition of clubhouse grant reporting and driver’s license checks by the fiscal intermediary.
- Approval of Snapshot from September 2018 – Approved as presented.
- Policies and Procedures – No policies or procedures to review.
- FY19 Revenue Projections – Amy discussed the projections that were created using the FY19 capitation rates. The worksheet used to calculate the revenue includes the number of enrollees by rate cell and has been saved to Box. Amy will send the link following the meeting.
 - The average enrollees from the FY18 payment files was used in the calculation. There was no additional trending of enrollees included in the calculation. Enrollment information will be provided going forward.
 - There was an increase in the autism revenue from the initial FY19 projections due to the experience used in the Milliman rate calculation; the initial FY19 projections included an estimated reduction based on the legislative appropriations.
 - There was discussion regarding the current process used to distribute autism funding which is based on the number of WSA enrollees by CMHSP. There was concern that a change in process may be moving

	<p>from a sub-capitation arrangement to a needs-based arrangement. Amy will provide the number of WSA enrollees with an IPOS in the system and the number of consumers that received an autism service in the third quarter. This information will be discussed at the next meeting.</p> <ul style="list-style-type: none"> ○ The MSHN Board expressed concerns with the FY19 CMHSP budgets and approved a three-month sub-contract extension pending additional information regarding financial oversight. ● Interim FSR – The interim FSR is due to Amy November 2nd; the report is due to DHHS November 10th. ● Payment Files and Accompanying Documentation – MSHN will be processing payment files beginning in FY19. The number of enrollees by rate cell will be distributed with the Medicaid/HMP payment. ● Relias Contract – Operations Council has agreed to move forward with a regional contract. Leslie will provide information as needed. ● 24/7/365 Access – Funding is intended to be used for SUD access, behavioral health prevention, collaboration with coalitions, and SUD customer services. Leslie will send out a form to collect information regarding the activities being done at each CMHSP. ● MSHN Regional Admission and Benefit Stabilization Workgroup – Operations Council approved the workplan. The focus of the most recent meeting was on clinical information and looking at ways to standardize services throughout the region. ● MDHHS MUNC and Encounter Reporting Workgroup – No discussion. The meeting was cancelled. ● Behavioral Health Fee Screens – Carol is a member of the advisory group. Milliman has created a questionnaire and will be visiting all CMHSPs and PIHPs in the upcoming months. ● Rate Setting Update – The Milliman response to CMHAM questions and concerns was distributed. ● Reporting: LARA license, NPI, and CHAMPS enrollment – IT Council has not determined a start date to reject encounters without a LARA license or NPI. A LARA license is required for residential services; NPIs are required for professional services but not for atypical providers. ● Other updates – PIHP CFO, Contract Negotiation Committee, EDIT – The PIHP CFO meeting was related to SUD reporting. The contract negotiation meeting was cancelled. The EDIT minutes were reviewed. ● Sharing things that we have learned that could be helpful to others – No discussion ● Clubhouse Grant – The grant revenue should be reported as contract revenue and used to reduce GF costs. ● Driver’s License Checks by Fiscal Intermediary – Marci received a question from the fiscal intermediary on what to do if the driver’s license check has negative results. There currently is not a standard, and it may be the choice of the employer through the self-determination arrangement.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> ✓ Amy will send the Box link to the FY19 revenue calculation worksheet ✓ Amy will generate WSA and encounter information related to autism services for further discussion ✓ Interim FSRs are due to Amy November 2nd ✓ Leslie will send out a form to collect information regarding 24/7/365 Access activities
<p>✓ KEY DATES</p>	<ul style="list-style-type: none"> ● Next Meeting: November 14, 2018; 10:00am to 12:00pm – Central, 301 S. Crapo, Mt. Pleasant