

Utilization Management Committee Agenda

Date: Thursday, September 27, 2018, 1:00PM-4:00PM

Location: Gratiot CMH 608 Wright Ave, Alma, MI

Call-In: Conf: 888-585-9008/ Room#: 305-403-274

Meeting content linked here: [August UMC Folder](#)

CMHSP	Participant in RED=phone
Bay-Arenac	Janis Pinter; Joelin Hahn
CEI	Tamah Winzeler; Stephanie Zinn; Elise Magen
Central	Kara Laferty
Gratiot	Not Present
Huron	Levi Zagorski
Ionia-The Right Door	Susan Richards
LifeWays	Dave Lowe; Shannan Clevenger
Montcalm Care Network	Adam Stevens
Newaygo	Annette Vander Ark
Saginaw	Vurlia Wheeler
Shiawassee	Craig Hause; Jennifer Tucker
Tuscola	Michael Swathwood
MSHN	Joe Wager; Nicole Jones
TBD	N/A

Purpose and Powers

Implement the UM Plan and support compliance with MSHN policy, the MDHHS PIHP Contract and related Federal & State laws and regulations.

- Develop policies and standards related to access, authorization & service utilization
- Identify over/under use of services
- Recommend improvement strategies
- Monitor follow-through
- Coordinate with other committees

UM & CLC Joint Session

No joint session this month as there was not sufficient crossover material for agenda items.

UM Committee Session

I. [UM Committee August Meeting Minutes](#)

II. Benefit Standardization Service Protocols

- A. Background: The Admission & Benefit Standardization Workgroup (ABSW) has tasked the UM committee with developing regional service protocols. BABH has graciously

shared the full set of protocols developed by Access Alliance. During the August UMC meeting the group decided to create a schedule identifying specific services to be reviewed each month. The group elected to begin with acute services in the month of September. The full meeting time today will be utilized as a work session.

B. Location of materials in Box: [Service Protocols 2018-2019](#)

C. Objectives:

- i. Review existing service protocols (developed by Access Alliance) and revise/update accordingly to reflect any changes to Medicaid Manual, MDHHS HCPCS Encounter Reporting Grid, etc.
- ii. Goal to establish regionwide consistency in service eligibility criteria

D. Directions:

- i. Please use “track changes” to record edits to the existing protocols in the above folder in Box.
- ii. Please save edited documents to the same location in Box
- iii. No need to worry about formatting. Once the UM Committee is satisfied with a protocol, MHSN UM staff can perform final editing for consistency in formatting, etc.
- iv. Please keep a running list of questions, concerns, follow-up items

E. Outcomes:

Reviewed following Protocols with Stephanie facilitating: Screening for inpatient services – note to reference from the Medicaid provider manual, that “ACT team will prescreen ACT clients”, inpatient hospital stay for adults, inpatient hospital stay for children and adolescents, state facility inpatient stay, ECT, ES – Crisis Intervention, crisis residential, crisis stabilization. Joe Wager set up a Zoom meeting and completed track changes as instructed by workgroup members

Group would like MSHN to cross reference all the protocols with MH code and Medicaid Manual, Group suggested that protocols were all put into the MSHN template to have continuity. Group questioned what the end purpose was for creating these protocols. It was discussed how as a region we are creating these protocols, to have continuity across the region. It was suggested to link the protocols to the Medicaid Provider Manual so that it does not have to be constantly updated. Find the partial hospitalization protocol, as there are some CMHSPs who use it and put that on the next set of services to review.

III. UM Reports

- A. The only scheduled reports for the month of September are Autism Utilization Data and LOCUS Analysis of LOC, both of which will be reviewed in the October meeting.