

Date: October 16, 2019

ITC Attendees

- MSHN - Forest Goodrich
- Bay – Brett Kish
- CEI – Joanne Holland
- Central – Brian McNeill
- Gratiot – Ginger Hanley
- Huron - Shannon Wichert
- Lifeways - Alexis Shapiro
- Montcalm – Bill Mason
- Newaygo - Jay Hollinger
- Saginaw – Steve DeLong
- Shiawassee - Doug Meylan
- Right Door – Nathan Derusha
- Tuscola - Tammy Smith

Guests

- MSHN – Shyam Marar
- MSHN – Joe Wager
- MSHN – Linda Proper
- Central – Jane Cole
- Central – Kevin Faught
- Gratiot – Alec Keck
- Newaygo – Jill McKay

KEY DISCUSSION TOPICS

- Approval of snapshot from September 2019
- MDHHS Performance Indicator trainings
- REMI volume and timeliness reports
- SED and Child Waiver change for reporting
- Data Use Agreements for FY20
- REMI QI, BH-TEDS, Encounter reporting
- MDHHS MH ADT workgroup
- ITC charter and goal review for FY19
- ITC goals discussion for FY20
- EVV discussion about using a common solution
- Other
Intranet sites and tools used to build and maintain

✓ KEY DECISIONS

- September 18 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org
- Forest reminded ITC about training webinar for performance indicator changes.
- Shyam posted the REMI volume and timeliness reports for ITC review. File submissions are timely and within volume expectations.
- Forest reminded ITC about the SED and Child waiver change to managed care versus fee for service per MDHHS starting October 1. ITC members need to check in with their project managers/developers to make sure encounters get included in their file submissions to MSHN.
- Forest notified ITC members that the FY20 data use agreements for CC360 will be sent out for review and signature in November.
- BH-TEDS, QI and Encounter file processing for FY19 is business as usual. Forest reminded ITC members that FY20 BH-TEDS records cannot be submitted until MDHHS notifies MSHN that they are ready with the new specifications. Joanne talked about her concern with sending in too many FY20 BH-TEDS files to MSHN and having them queued up waiting for MDHHS because it would be difficult to match up with a single return file versus matching return files and batches. She suggested that submitting one batch and waiting for the response

	<p>might be the easiest for CEI. Others agreed. Doug mentioned that Shiawassee may just wait and not submit any batches until receiving notice. Shyam stated that either method is fine and REMI will process the files internally, but will not be sent into MDHHS until notified.</p> <ul style="list-style-type: none"> • Alexis reported on the first workgroup meeting for defining a standard ADT format for CMHSPs and PIHPs. Materials are posted in BOX. She reported that Oakland has established a process and is piloting this with MiHIN currently. They have built a specification template that is based on their EMR solution. The workgroup is reviewing this template and to improve the documentation so that it can be used by any CMHSP and PIHP. • Forest posted the ITC charter and goals document and requested that ITC members provide feedback by the November meeting. • Forest talked about deciding on ITC goals for FY20 and made a couple suggestions. ITC members to contemplate goals and provide feedback by the November meeting. • Brian wanted to discuss EVV with ITC members and emphasize that we should try to use the same application if possible. It would be difficult for subcontracted providers that work with multiple CMHSPs to use different versions. ITC members agreed. Joanne mentioned that they were still waiting for MDHHS to make a recommended version. • Joanne asked ITC members if they have an intranet site and if so, what software tools are being used to build sites. Good discussion and feedback. WordPress, SharePoint, website with credentialing for staff and providers, and some custom development were identified.
<p>✓ ACTION/INPUT REQUIRED</p>	<ul style="list-style-type: none"> • Forest will send out DUAs for CMHSP CEO review and signing. • ITC members will review FY19 goals and provide feedback. • ITC members will evaluate and suggest goals for FY20.
<p>✓ KEY DATA POINTS/DATES</p>	<ul style="list-style-type: none"> • Data Analytics Workgroup – November 12, 2019 1-3pm • ITC Meeting: November 20, 2019 1pm–3pm CMHCM Mt. Pleasant • CIO Forum: December 4, 2019 IO conference