

Meeting Date: July 8, 2019

***Attendance by phone**

- ☒ MSHN – Leslie Thomas
- ☒ MSHN – Amy Keinath
- ☒ Bay – Marci Rozek*
- ☒ CEI – Stacia Chick*
- ☒ Central – LeeAnn Allbee
- ☒ Gratiot – Shad Stroh
- ☒ Huron – Anthony Ferzo*
- ☒ Lifeways – Alison Magda*
- ☒ Montcalm – Jim Wise*
- ☒ Newaygo – Jeff Labun
- ☒ Saginaw – Laura Argyle*
- ☒ Shiawassee – Kevin Hartley*
- ☒ The Right Door – Nathan Derusha
- ☒ Tuscola – Jennifer Hagedon*

KEY DISCUSSION TOPICS

- Welcome and Attendance
- Review and Approval of Agenda
- Approval of Snapshot from June 2019
- Policies and Procedures
- Service Use and Analysis – Updated Reports
- UNC Reports
- Savings Estimates through May 2019
- Relias Expense
- Transportation Billing
- FY20 Budget Discussion
- MDHHS Contract Updates
- EDIT Representative Selection
- Direct Care Worker Attestation Reporting
- Autism Funding Review – Operations Council Update
- Medical Loss Ratio Update
- 24/7/365 Access Reporting and Exhibit H
- MSHN Regional Admission and Benefit Stabilization Workgroup
- MDHHS MUNC and Encounter Reporting Workgroup
- Behavioral Health Fee Screens
- Rate Setting Update
- Reporting – LARA license, NPI, and CHAMPS enrollment
- Other Updates – PIHP CFO, Contract Negotiation Committee, EDIT
- Sharing things that we have learned that could be helpful to others
- Next Meeting: August 12, 2019; 10:00am to 12:00pm – **CEI, 812 E. Jolly, Lansing; G11C Conference Room**

✓ KEY DECISIONS

- Welcome and Attendance
- Review and Approval of Agenda – Agenda was approved with no additions.
- Approval of Snapshot from June 2019 – Approved as presented.
- Policies and Procedures – No policies or procedures to review.
- Service Use and Analysis – Saginaw had an update to the reported number of unduplicated consumers which resulted in a change in the cost per consumer. No other changes were made.
- UNC Reports – As part of the year-end reporting process, variances were discovered in how the PCE-developed systems generate the UNC reports. To improve consistency in reporting, Amy will send a list of topics for the CMHSPs to send to their PCE project managers. If there are instances where the reporting logic varies, i.e. reporting of HSW with HMP eligibility, MDHHS will be asked for clarification.

- Savings Estimates through May – Based on trending through May, the ISF continues to be fully funded with Medicaid savings of \$18.6M after redirecting \$5.9M to cover the HMP shortfall. Savings decreased from the second quarter estimate.
- Relias Expense – The availability of Relias has been expanded to include the CMHSP and SUD provider network. Currently, the cost of Relias is included in MSHN administration. Because not all CMHSPs will be offering to the network, there was discussion as to how to split the costs moving forward. The cost will be billed based on the number of seats per CMHSP at the beginning of the year. What is the cost per seat? Does it vary by full or limited access? What if additional seats are needed or CMHSP-specific training is requested? Leslie will follow up with Amanda for additional information.
- Transportation Billing – Marci distributed a grid detailing when transportation time would be allowable time for CLS services. Following discussion, the document is consistent with current practice.
- FY20 Budget Discussion – The next rate setting meeting is scheduled for July 24th. MSHN is the only PIHP with a fully funded ISF. The remaining PIHPs are projecting deficits for FY19 which will either exhaust their ISFs or use much of the balance. While there has been no formal communication from MDHHS, Leslie anticipates that MSHN revenue will be reduced to allow for redistribution to the other PIHPs. Saginaw begins budget discussions with their Board in July; other CMHSPs present budgets in August or September. For planning purposes only, Laura is calculating a decrease in revenue until such time the updated rates are available. In the event rates are not issued on July 24th, the FY19 revenue will be used for budgeting purposes. CMHSPs should plan to report actual expense estimates regardless of revenue estimates.
- MDHHS Contract Updates – No discussion.
- EDIT Representative Selection – The EDIT charter has been rewritten and only allows for two representatives per PIHP. Jeff reported that much of the work will be done via sub-committees. Amy will be the PIHP representative. Stacia, Jeff, Marci, and Laura expressed interest in being the CMHSP representative. Stacia was selected as the CMHSP representative. Can we set up a conference call and have others call in to hear discussion? CMHSP concerns regarding the updated charter and reduction in membership have been sent to Jeff Wieferich.
- Direct Care Worker Attestation Reporting – Most attestations have been uploaded to Box. Some are still waiting to receive the requested information.
- Autism Funding Review – Operations Council Update – No discussion.
- Medical Loss Ratio Update – The report is due based on the originally issued instructions. The feedback from the workgroup was not incorporated for the FY18 report but may be included with the FY19 report. If needed, Leslie may request additional information to complete the report.
- 24/7/365 Access Reporting and Exhibit H – No discussion.
- MSHN Regional Admission and Benefit Stabilization Workgroup – TBD Solutions provided information to the workgroup. Feedback will be discussed at the next meeting.
- MDHHS MUNC and Encounter Reporting Workgroup – No meeting.
- Behavioral Health Fee Screens – Saginaw’s meeting was rescheduled to July 12th. As part of 298, Linda Tilot developed a document outlining the various community related activities that are provided in addition to direct services which will be shared with Milliman. Following the visit, Laura will share with the group.

	<ul style="list-style-type: none"> • Rate Setting Update – The next meeting is scheduled for July 24th. • Reporting: LARA license, NPI, and CHAMPS enrollment – No discussion. • Other updates – PIHP CFO, Contract Negotiation Committee, EDIT – Leslie will review the recent document issued as part of MDHHS contract negotiations and share information accordingly. • Sharing things that we have learned that could be helpful to others – The IO conference committee is looking for topics for the next conference. MSHN and Saginaw will be participating in the Practice Transformation Academy; Lifeways may also be participating.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> ✓ Amy will send list of topics for follow up with PCE project managers ✓ Leslie will follow up with Amanda and send Relias related information ✓ Amy will provide revenue projections following the July 24th rate setting meeting ✓ Leslie will follow up with Joe regarding EDIT participation and representation
✓ KEY DATES	<ul style="list-style-type: none"> • Next Meeting: August 12, 2019; 10:00am to 12:00pm – CEI, 812 E. Jolly, Lansing; G11C Conference Room