

Date: April 17, 2019

ITC Attendees

- MSHN - Forest Goodrich
- Bay – Brett Kish
- CEI – Joanne Holland
- Central – Brian McNeill
- Gratiot – Ginger Hanley
- Huron - Shannon Wichert
- Lifeways - Alexis Shapiro
- Montcalm – Bill Mason
- Newaygo - Jay Hollinger
- Saginaw – Steve DeLong
- Shiawassee - Doug Meylan
- Right Door – Nathan Derusha
- Tuscola - Tammy Smith

Guests

- MSHN – Shyam Marar
- MSHN – Joe Wager
- MSHN – Linda Proper
- Central – Jane Cole
- Central – Kevin Faught
- Gratiot – Alec Keck
- Lifeways – Holly Paige
- Newaygo – Jill McKay

KEY DISCUSSION TOPICS

- Approval of snapshot from March 2019
- HSAG PMV documentation status
- Milliman outlier report status
- Parity logic from TBD Solutions
- REMI QI, BH-TEDS, Encounter reporting
- SIS survey from AJ Boggs
- Email and FOIA discussion
- Other

✓ KEY DECISIONS

- March 20 minutes approved. Any changes, please send to jennifer.mccoy@midstatehealthnetwork.org
- Forest reported that Sandy has submitted the required HSAG documentation. Thank you ITC members for updating and posting these to BOX.
- Forest confirmed with Leslie that the Milliman CPT code outlier report does get routed to Finance Council when she receives it. Outliers should be reviewed and acted upon for identified CMHSP variance.
- Forest confirmed with Amanda that ITC members will get the logic used by TBD Solutions for parity when it is developed.
- BH-TEDS, QI and Encounter file processing had no issues to report.
- ITC members discussed the SIS online software application development needs survey. An item for consideration is supporting a status box for if a consumer denies the assessment and tracking these with the SIS Online tool. ITC members are in favor of this method. These went to the SIS and/or iDD coordinators for completion. Forest recommended that ITC members send those directly back to AJ Boggs. Once they compile the list and review with SIS workgroup, ITC members will get a status on what made the priority list.

	<ul style="list-style-type: none"> • Brian shared an email FOIA concern that came up at CMHCM and wanted to get ITC members thoughts on it. ITC member consensus is that personal emails are not allowed and not a part of any FOIA process. No forwarding to external email addresses is permitted as a security protocol per ITC members.
✓ ACTION/INPUT REQUIRED	<ul style="list-style-type: none"> • Forest will follow up with ITC members as soon as HSAG provides random sampling and/or concerns about documentation submitted. • As soon as the Milliman variance reports are received, they will be routed to Finance Council and ITC members. • ITC members will submit their SIS survey information to AJ Boggs directly.
✓ KEY DATA POINTS/DATES	<ul style="list-style-type: none"> • Data Analytics Workgroup – May 14, 2019 1-3pm • ITC Meeting: May 15, 2019 1pm–3pm CMHCM Mt. Pleasant • CIO Forum: May 24, 2019 11am–1pm conference call